



The Board of the Logan County Health District met in regular session on Wednesday, June 5, 2019. President Harrison called the meeting to order at 1:05 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Harrison, Mrs. Price, Mrs. Watkins, Mrs. Collins. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Deputy Health Commissioner Donna Peachey, Environmental Health Director Timothy M. Smith, Director of Nursing Kelly Reaver, and Director of Business Operations Christina Bramlage. Guests included Mike Vektorino of *WPKO/WBLL* Radio and Mandy Loehr of the *Bellefontaine Examiner*.

IN THE MATTER OF MINUTES

It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board approve the minutes of the May 8, 2019, meeting as e-mailed. Ayes: Mrs. Price, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on May 17, 24, 31, and June 5, it was moved by Mrs. Collins and seconded by Mrs. Price that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mrs. Watkins, Mrs. Price, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF BOARD EDUCATION – HEALTH EQUITY/ HEALTH IN ALL POLICIES

Deputy Health Commissioner Donna Peachey presented two equality versus equity diagrams. Both pictures demonstrate how equity can be achieved. Next Mrs. Peachey discussed the overall vulnerability in populations on socioeconomic status, household composition and disability, minority status and language, and housing and transportation. She also distributed CDC's Social Vulnerability Index 2016 for Logan County. Mrs. Peachey discussed that the vulnerability areas in Logan County were also discovered during the Community Health Assessments and are being discussed in order to create equity locally. She offered a DVD presentation by David Maywhoor, Executive Director, Ohio Public Health Association, highlighting health, health equity, and social determinants of health.

IN THE MATTER OF PUBLIC FORUM

No one was present for this portion of the meeting.

IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATES

Environmental Health Director Timothy M. Smith updated the Board on several matters.

On May 9, 2019, the Ohio Department of Health's completed survey of the Logan County Health District's Public Swimming Pool Program was received. Both the administrative and field findings of the survey indicated that the minimum acceptable standards were observed and the district continues to be approved.

Sanitarians-in-Training Alexis Zaborniak and David Miller completed the Defensive Driving Course presented by the county.

IN THE MATTER OF NUISANCE UPDATES

Environmental Health Director Timothy M. Smith updated the Board on several matters.

Carol McColloch, 13999 Oakwood Drive, Lakeview

Ms. McColloch still has on her property garbage and solid wastes piled up in the backyard. The sanitarian is proceeding with action by Municipal Court. Environmental Health Director Timothy M. Smith explained the process that is involved with going to court. Once the board has made a ruling, a certified letter is mailed to notify the resident. The Post Office attempts to deliver the certified letter and obtain a signature of delivery three successive times. If all three attempts fail, the letter is returned to the Health District. A plain letter is then sent through regular mail. If the Health District does not receive a response and the property has not resolved the nuisance in accordance to the Board ruling, then the property owner is taken to Municipal Court.

Elizabeth Clary, 10977 Elm Street, Lakeview

Ms. Clary owns a property at 10975 Elm Street, Lakeview, that has not changed regarding decaying wooden cabinets, piles of debris, trash and nonworking appliances. The sanitarian is proceeding with filing in Municipal Court.

John Aiken, 11008 Walnut St., Lakeview

Mr. Aiken has on his property miscellaneous solid wastes and items collecting water creating possible mosquito harborages and he did not claim the Board's order sent by certified mail. It was sent via regular mail on June 5, 2019, and an inspection date was set for June 17, 2019.

Greg Beach, 11055 Kickapoo Path, Chippewa Park, Lakeview

Mr. Beach owns a property at 13773 Kickapoo Path, Chippewa Park, Lakeview, that still has an inoperative automobile and a water well in the driveway with its cap flush with the gravel. If conditions have not been corrected per the terms of the Board's order (passed May 8, 2019), a suit will be filed in Municipal Court.

IN THE MATTER OF NUISANCES***Christine Rice, 14311 Eagle Path, Chippewa Park, Lakeview***

Ms. Rice's property has solid wastes, scrap tires and the remnants of a trailer that was knocked down over a year ago. David Miller, SIT, issued a Sanitarian's Order on April 24, 2019. A follow up inspection on May 23, 2019, revealed a dumpster onsite but much debris remaining. It was moved by Mrs. Collins and seconded by Mrs. Watkins to declare that the condition constitute a public health nuisance and issue an order to correct the violation by removing the solid wastes to a licensed disposal facility within seven (7) days of receipt of the order. Ayes: Mrs. Price, Mrs. Watkins, Mrs. Collins. Nays: none. Motion carried.

David Garrison, 16098 SR 235 N, Lot #23, Belle Center

Mr. Garrison owns property at 11344 Chinook Path, Chippewa Park, Lakeview, that contains bags of trash and debris scrap. David Miller, SIT, issued a Sanitarian's Order on April 24, 2019. A follow up inspection on May 23, 2019, revealed that scrap tires and an automotive battery had been added. It was moved by Mrs. Collins and seconded by Mrs. Watkins to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing the solid wastes to a licensed disposal facility within seven (7) days of receipt of the order. Ayes: Mrs. Price, Mrs. Watkins, Mrs. Collins. Nays: none. Motion carried.

David Harbor, 604 Florence, Bellefontaine

Mr. Harbor is purchasing the property on land contract from Chad Vanvoorhis. The property contains scrap tires and solid waste in the back yard. David Miller, SIT, issued a Sanitarian's Order on March 28, 2019. A follow up inspection on April 22, 2019, revealed some progress made so an extension was granted to May 6, 2019. A second follow up inspection revealed trash in the backyard, siding still on the property, and evidence of the open burning of trash. It was moved by Mrs. Collins and seconded by Mrs. Watkins to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by immediately ceasing open burning and removing the solid wastes to a licensed disposal facility and within seven (7) days of receipt of the order. Ayes: Mrs. Price, Mrs. Watkins, Mrs. Collins. Nays: none. Motion carried.

Evelyn Sampson, 624 Florence Ave., Bellefontaine

Ms. Sampson's property has scrap tires, an unused swimming pool and evidence of open burning of trash. David Miller, SIT, issued a Sanitarian's Order on April 22, 2019. A follow up inspection on May 23, 2019, revealed insufficient compliance. It was moved by Mrs. Collins and seconded by Mrs. Watkins to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing the solid wastes to a licensed disposal facility, and removing all water from the pool or maintain it to prevent the growth of mosquitoes, all within seven (7) days of receipt of the order. Ayes: Mrs. Price, Mrs. Watkins, Mrs. Collins. Nays: none. Motion carried.

Patrick Raines, 19333 Ironwood, Chippewa Park, Lakeview

Mr. Raines's property has piles of solid waste debris and trash and an opening in the roof soffit which can allow entrance of pests. David Miller, SIT, issued a Sanitarian's Order on April 24, 2019. A follow up inspection on May 23, 2019, revealed no change. It was moved by Mrs. Collins and seconded by Mrs. Watkins to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by securing any openings in

the structure and removing the solid wastes to a licensed disposal facility within seven (7) days of receipt of the order. Ayes: Mrs. Price, Mrs. Watkins, Mrs. Collins. Nays: none. Motion carried.

Donald Cunningham, 533 Grand Ave., Russells Point

Mr. Cunningham’s property was requested by Robin Reames, Mayor of Russells Point, to be inspected by the health district to determine if the structure qualifies for condemnation so that the village could proceed with having the structure razed. David Miller, SIT, inspected the property on June 5, 2019, and confirmed that the structure meets the criteria that have been determined as required for condemnation, specifically broken windows repaired with plastic and a history of non-compliance with city water and sewer service. Environmental Health Director Timothy M. Smith reminded the board that the Mayor of Russells Point, Ms. Robin Reames submitted a letter during the May Board meeting detailing the conditions of the property along with the long history of problems that have occurred. (See Notes to Minutes) Mr. Smith re-read the letter to the Board members. After discussing all of the presented facts, it was moved by Mrs. Collins and seconded by Mrs. Watkins to declare that the conditions constitute a public health nuisance and issue an order condemning the structure and have the owner improve the structure into an inhabitable condition as verified by the local fire authority, or remove the structure and all associated solid wastes to a licensed disposal facility, within thirty (30) days of receipt of the order. Ayes: Mrs. Price, Mrs. Watkins, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF VARIANCE REQUESTS UPDATE

Harold and Roberta Appleton, 958 Minerva Ave., Columbus, C/O Teri Frymyer, Choice Properties Real Estate

Mr. and Mrs. Appleton requested a variance for their property at 8886 SR 368, Huntsville (north of Lake Ridge Island), from OAC 3701-28-07 (D) and (H) for a replacement well to be only four (4) feet from the house foundation and less than one (1) foot from a paved parking area. Ten (10) and five (5) feet are required for each, respectively. The previous recommendation from Sanitarian Lisa Engle recommended approval due to the existing well was drawing sand and an existing gas line ran along the south property line in front of the house. With no room along the sides of the property, this left as the only available space for the well to be just to the left (north) of the front door which provided at least nine (9) feet from the existing sewer line, from which no variance was required since this was for a new well that met the ten percent allowance. The above requested variance was granted by the Board at the March 6, 2019 meeting.

It has come to our attention that the well was drilled by Seismic Well Drilling and did not put the well in the area as designated in the well variance. The well driller was contacted and given three options to discuss with the property owner:

1. Abandon the improperly placed well and drill again in accordance with the variance.
2. Relocate the existing sewer line to at least nine (9) feet from the new well.
3. Reapply to the Logan County Board of Health for a new variance.

Environmental Health Director Timothy M. Smith will continue with enforcing correction of the improperly placed well as previously directed by the Board at the May meeting if no response is received by June 19, 2019.

IN THE MATTER OF UNAPPROVED WELL UPDATE

Mark Potts, 6379 St. Rt. 47 East, Bellefontaine

Mr. Potts is the present owner of a three (3) foot auger well drilled on October 12, 1999 when the home builder, Carl Burkholder, owned the land. The well was never approved. On May 24, 2019, Rachel Townsend from Ohio Department of Health stated that the construction of the well cannot be approved under present well code; therefore, the well must be ordered abandoned.

Operation and Maintenance (O&M) Program Update

The updated township results of the O&M Program are as follows:

<u>Lake</u>	<u>Zane</u>	<u>Perry</u>	
291	449	406	O&M applications mailed.
19	11	0	Owners removed from the billing list.
109	131	0	Late notices mailed.
30	11	0	Owners paying late fees.
\$375.00	\$137.50	0	Late fee amounts received.
227	333	0	O&M permits paid to date
83%	76%	0%	Total return rate.
\$11,300	\$16,650	\$0	Total fees paid to date (\$28,512.50).

A second notice mailing for Zane Township that included the 25% late penalty fee was mailed on May 20, 2019. It was decided to mail out a third notice to both Lake and Zane Townships restating that a late fee is required before a fourth and final mailing of the notice informing property owners that all unpaid fees will be assessed to their property taxes. The \$62.50 late O&M fee can still be paid by check or credit card but the requested information, which is used to help assess the type of system, must accompany the payment in order to have the correct 1, 5, or 10-year O&M Permit issued. The health district's website (loganhealth.org) has further information about this state-mandated program and the different types of sewage systems that are common in Logan County and their maintenance needs. The third mailing of the first notice \$50 O&M applications was mailed to Perry Township property owners (which includes the unsewered village of East Liberty) on June 5, 2019. Environmental Health Director Timothy M. Smith reminded the board and the public that the Health District has grant funds available to assist residents with the cost of repair or replacement of household sewage treatment systems through the Water Pollution Control Loan Fund administered through the Environmental Protection Agency (EPA).

IN THE MATTER OF NURSING REPORT

Director of Nursing Kelly Reaver presented the activities of the nursing division over the past month that included infectious disease being busy with a local food related outbreak due to bacillus cereus (handouts on bacillus cereus in Notes to Minutes); there have now been 14 clinics at the jail for Hepatitis A & B vaccinations for inmates and Hepatitis A vaccinations for staff since July 2018; Children with Medical Handicaps (CMH) and Newborn Home visits are down due to staffing shortage; immunization rates are continuing to increase in both children and adults; infectious disease numbers are up compared to last year; and WIC participation is down from last year. (See Notes to Minutes for Stat Sheets)

IN THE MATTER OF FINANCIAL REPORT REVIEW

Director of Business Operations Christina Bramlage presented financial reports for the month of April. She noted seasonal revenue in the Swimming Pool and RV Parks/Camps funds, with overall receipts for the first four (4) months of the year approximately 7 ½ percent ahead of estimates. Expenses were routine, and are approximately six (6) percent above projections for the same four (4) month period. It was moved by Mrs. Price and seconded by Mrs. Collins that the Board authorize President Harrison to approve review of the reports. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING MATTERS

No money transfers were needed during the month of May 2019.

IN THE MATTER OF ADDING A PART-TIME GRANT FUNDED POSITION

Director of Business Operations Christina Bramlage stated that pending receipt of the Naloxone Grant from Ohio Department of Health, a part-time staff person will be needed to assist with grant deliverables. Mrs. Bramlage explained that it would be preferred to fill this position with an RN. If the Health District doesn't receive interest from RNs, Mrs. Bramlage requests approval to open the position to a non-RN. It was moved by Mrs. Price and seconded by Mrs. Collins that the Board authorize the addition of the 28 hours per week part-time grant funded position, with a preference given to RNs. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF COMPLETION OF PROBATION/PERMANENT APPOINTMENT- DONNA PEACHEY, TRACY DAVIS, AND CHRISTINA BRAMLAGE

Three employees that moved to higher management positions are due June 2019 for their 180-day probationary period evaluation. It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board recognize completion of the 180-day probationary period and authorize permanent appointment to the positions, pending a satisfactory probationary performance evaluation by supervisors for Deputy Health Commissioner Donna Peachey, WIC Director Tracy Davis, and Director of Business Operations Christina Bramlage. Mrs. Peachey's permanent appointment to the position will be at Grade 29, probationary step, being \$27.05 hourly for 70 biweekly hours effective June 29, 2019. Mrs. Davis's permanent appointment to the position will be at Grade 28, probationary step, being \$30.85 hourly for 70 biweekly hours effective June 29, 2019. Mrs. Bramlage's permanent appointment to the position will be at Grade 29, probationary step, being \$28.48 hourly for 70 biweekly hours effective June 29, 2019. Ayes: Mrs. Price, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF APPROPRIATION INCREASES NEEDED

Director of Business Operations Christina Bramlage explained that personnel expenses were being re-arranged due to additional revenue being provided by the O&M Program. Therefore, District Health Funds are now available to cover the cost of hiring nurses. It was moved by Mrs. Collins and seconded by Mrs. Price to increase appropriations

as needed in the District Health and O&M Fund. Ayes: Mrs. Watkins, Mrs. Price, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF GET VACCINATED OHIO GRANT

Director of Business Operations explained that Ohio Department of Health (ODH) offered a Get Vaccinated Ohio – Public Health Initiative grant. Logan County joined Shelby County in applying for this grant, with Shelby County taking the lead. The Notice of Award was received. The budget period is from July 1, 2019 to June 30, 2020 for the amount of \$25,724 for Logan County, with a 4% administration fee to be paid to Shelby County. It was moved by Mrs. Price and seconded by Mrs. Collins to accept this grant. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd Hoddinott reported that finances are always a part of conversations at the Health District. All of the employees are being asked to complete a lot of work in order to keep all of the programs running. Board President Mr. Harrison and Dr. Hoddinott will be discussing the financial situation with the County Budget Commission soon, and discussion about an operating levy will definitely be one of the topics. Dr. Hoddinott extended his appreciation for what the employees are continuing to do for the community, and Dr. Hoddinott is working to keep the staff supported.

IN THE MATTER OF ADJOURNMENT

Confirming the change of the next regular meeting to 1:00 p.m. on Wednesday, July 10, 2019, due to the Independence Day holiday, Mr. Harrison adjourned the meeting at 2:45 p.m. without opposition.

Robert G. Harrison, President

Boyd C. Hoddinott, M.D., Secretary