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## **Minutes of the Board of Logan County Commissioners**

The Board of Logan County Commissioners met in regular open session on this date of March 7, 2023.

### **ROLL CALL**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

### **ADOPTION OF AGENDA**

Commissioner Robinson moved, Commissioner Yoder, seconded, to approve the agenda of the March 7, 2023, board meeting as written, or changes as noted below.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

### **PUBLIC PARTICIPATION**

### **APPROVAL OF MINUTES**

Commissioner Yoder moved, Commissioner Robinson, seconded, to approve the minutes of the March 2, 2023, board meeting as written, or changes as noted below. Correction of next meeting date from March 6<sup>th</sup> to March 7<sup>th</sup>.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

### **REPORT OF MAINTENANCE SUPERVISOR**

Sent pictures of the Courthouse windows on the NE side. Windows were leaking. Mr. Kline is asked for approval to repair the windows by caulking them. Commissioners approved for Mr. Kline to make the necessary repairs.

Continue to work on the remodel of the former JDC courtroom.

Johnson Controls believes they will be able to provide a quote for repairs at the courthouse. Mr. Kline has provided pictures to Johnson Controls to review.

Received request from Janie Summers Director of FCFC asking if there are any available filing cabinets she could have. Commissioners approved providing her with filing cabinets that are not being used and are in storage.

## **REPORT OF COUNTY ADMINISTRATOR**

Friday sat in on CCAO call about transportation budget. Received updates on HB23, HB1, and Force Account with Engineer how will work in the future.

Received call from Curt Richrath with Ohio Labors International Ohio Labor 1410 requested meeting with the Commissioners related to solar project.

Opioid paperwork needs to be signed, deadline April 18<sup>th</sup>.

Andy Shaw with Marker meeting with Senior Center at 9am on March 8<sup>th</sup> to update on quote for upgrades.

## **REPORT OF COUNTY HUMAN RESOURCES**

Starting to work on health insurance reconciliation.

## **REPORT OF COMMISSIONER MICHAEL E. YODER**

Friday sat in on CCAO call about transportation budget.

## **REPORT OF COMMISSIONER MARK ROBINSON**

No Report

## **REPORT OF COMMISSIONER JOE ANTRAM**

Attended One Ohio Recovery Region 15 Board meeting on Monday, March 6, 2023. Discussed processes for possible programing.

## **COMMISSIONERS DISCUSSION**

Discussed additional appropriations needed to put money back in transfer out fund 1000.902.551700. A request of \$20,092.10 has been made to adjust account 1002.800.408008. Commissioner Yoder moved to approve an additional appropriation change to \$20,092.10 to cover the requested amount. Commissioner Robinson seconded. Further discussion amend resolution 47-23 with 47-23 A. Motion carried.

Discussion on Easton Water invoice in the amount of \$59,011.64 for new water softener at jail. Mr. Henry has reviewed with assistant prosecutor Breanne Parcels to see if the job should have been sent out to bid. Ms. Parcels indicated that the project did not need to be sent out to bid. Commissioner Robinson moved; Commissioner Yoder seconded to approve to pay the Eaton Water invoice in the amount of \$59,011.64. Motion carried.

Discussed the request from Auditor office for resolution for Solid Waste PA forms with pay changes. Commissioner Yoder would like clarification on other departments that need resolution passed for PA forms with pay changes. Commissioner Robinson will reach out to the Auditor office.

Discussed Mr. Russell Strayer request to use a free-standing wooden frame with covering on March 25<sup>th</sup> Vietnam War Veterans Day Recognition if there would be inclement weather. Commissioners have declined Mr. Strayers request and suggested moving the ceremony inside if there is inclement weather.

## RESOLUTIONS

The following resolutions were passed:

48-23 Additional Appropriations -Commissioners

49-23 Approved to Proceed Cherry Lane Petition for Road Improvements

50-23 Authorize Solid Waste District Payroll Changes

Commissioner Yoder moved, and Commissioner Robinson seconded to **approve Additional Appropriations-Commissioners**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

Commissioner Yoder moved, and Commissioner Antram seconded to **approve to Proceed Cherry Lane Petition for Road Improvements**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- No

Commissioner Yoder moved, and Commissioner Robinson seconded to **Authorize Solid Waste District Payroll Changes**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Yes

## MEETINGS

**The Commissioners held electronic bid opening for 2023 TWP Resurfacing project.** One bid was received from Shelly Company in the amount of \$660,228.50.

**Second electronic bid opening for 2023 TWP Chipseal project.** Two bids received, Ray Hensley Inc in the amount of \$301,338.19 and Allied Construction LLC in the amount of \$331,035.78

**Third electronic bid opening for 2023 County Resurfacing project.** One bid received from Shelly Company in the amount of \$1,537,812.50.

Commissioner Robinson moved; Commissioner Yoder seconded to accept all bids for Engineer to review and make recommendations.. Motion carried.

**The Commissioners met with Scott Coleman Engineer, Auditor Jack Reser, Treasurer Rhonda Stafford to discuss multiple landowners' complaints with Faulkner Wheeler maintenance assessment.** Engineer regret that his office initially proposed a 5% first year annual assessment yet submitted a final schedule with a 10% first year annual assessment. Historically, new ditch petitions do have a 10% first year annual assessment and it was the engineer's intention with the 5% proposal to save the landowners money during economically challenging times. On behalf of the landowners request, Mr. Coleman aske that, if legally possible, the Joint Board meet to approve for half of the 10% be refunded and to approve an assessment based percentage of 0% for the 2023 tax year assessment, which would begin to be assessed in year 2024. If that is not possible, Mr. Coleman recommends the Joint Board meet to approve an assessment base percentage of 0% for the 2023 tax year assessment.

The Engineer office has also received calls from landowners requesting they review various repair requests. The Ditch Department reviewed the issues in 2022 and wanted to make the needed repairs in the fall of 2022 but were unable to do so due to unfavorable ground conditions. The Ditch Department will review the most recently requested maintenance items as soon as possible and repairs will be completed as soon as the weather is appropriate to limit equipment damage to the waterways.

Treasurer Rhonda Stafford communicated if they would give refunds there would be 36 land owners that would receive refunds and some were large farms and would be surplus in their accounts.

Auditor Jack Reser communicated there were 2 options take no action and leave the 10% assessment or change it and let Auditor and Treasurer fix it and how money would get back to Auditor, Treasurer, Engineer and to Communicate with Shelby County.

Commissioners asked that Mr. Henry reach out to legal counsel about the 10% annual maintenance ditch.

Commissioner Yoder would like to get caught up on the project as he was not a Commissioner when this project was started or completed.

**The Commissioners held a public hearing for a petition that had been filed for Cherry Lane Road Improvements leading to the establishment of a public township road to be maintained by the Richland Township Trustees.** The Logan County Engineer submitted an Engineer report for Cherry Lane petition for road improvements. The total estimated cost is \$128,094.00 with the estimated construction cost \$118,094, estimated engineering and surveying cost \$7,500, estimated inspection cost \$1,500, estimated administration cost \$1,000. The proposed estimated landowner assessment schedule was based upon charging special assessments to lots that have drives that require drive pipes and or structural concrete. After these special assessments were accounted for, the remaining estimated project costs were evenly distributed to every lot abutting Cherry Lane.

Alternatives for landowners if Commissioners vote to dismiss road petition is to continue with existing surface, Chip Seal over existing surface \$19,550 based upon cost of \$2.50/SY. A quote sent to Indian Lake Shores from Quality Paving in July of 2021 to edge perimeter as needed, grade and compact all stone base to proper elevations and pave over existing surface \$41,525 this quote used 8,207 SF of existing pavement; LCEO survey showed existing SF=7,819.

Engineer Coleman explained how the commissioners vote; the commissioners either motion to affirm the former order finding for the improvement and proceed with the letting of bids or motion to dismiss the petition with costs incurred to the landowners. Assessments will be levied according to the same ratio presented in the landowner's assessment schedule.

Commissioners had open discussions with landowners in attendance.

Carol Flory 16037 Oak Ave said that she lives on the corner of Oak Ave and Cherry Lane and was not notified of the first meeting to view the project.

Brian Miller 11044 Cherry Lane advised that every document that was shared with him from the Logan County Engineer office he made sure all residents were provided with the information either by hand delivery, stuck in their doors, or was spoken to in person. Mr. Miller also added he chose to take care of maintenance himself. However, some residents did not want to pay their portion of the repairs.

Ed Howell 11097 Cherry Lane communicated he was one that did not pay due to the improvements not being approved by the HOA.

Greg Dysert 16033 Barley Drive indicated not all lots are the same size; he is paying for 50' when his lot is 30'. Engineer assured all lots are equally assets.

Brad Fogle 11077 Cherry Lane said Township or Engineer has never done maintenance or snow plowing and wanted to know the timeline of the project. Engineer Coleman estimated a 2-to-3-week project and that landowners will be notified in advance when the project would be starting.

Carol Rose 11074 Cherry Lane asked if the two trees at the end of her driveway would have to be removed; and if so, would that cost be her responsibility. She also wanted to know if there would be a ditch on both sides of the road or will it be even with the road. Engineer Coleman said that the two trees will need to be removed and it will be an open ditch.

Lowell Bradshaw 11107 Cherry Lane was in favor of the improvements and said they were necessary due to safety concerns. He indicated there are a lot walkers that walk the road that has stone in the center of road that is a trip hazard. Another safety concern is that is difficult for school buses, ups, and garbage trucks to come down the road.

Administrator Henry communicated he had received an email from Jake Noble was not able to attend the public hearing and want to submit his concerns and for the record was not in favor of the project.

Ginger Caudill 16080 Oak Ave asked that the commissioners ask the individuals in attendance show of hands for or against the project before the commissioners decided in their vote.

The Commissioners allowed the individuals to show of hands against and in favor of the project, however, they made it very clear that this was just a poll of landowners and was not an official vote. With the vote of landowners being 50/50.

Commissioner Yoder moved; Commissioner Antram seconded to affirm the former order finding for the improvement and proceed with the letting of the bids.


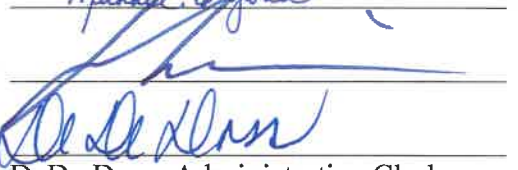
Commissioner Antram-Yes, Commissioner Yoder-Yes, Commissioner Robinson-No

**The Commissioners met with Andrew Binegar Executive Director Bridges Community Action Partnership-** Mr. Benegar talked about his background and how he became the Director of Bridges Community Action Partnership. He also explained that Bridges Community Action Partnership is a private, nonprofit agency with a 501 C 3 status dedicated to planning implementing, and coordinating programs designed to impact social and economic problems. He said that Bridges covers a six-county region in Ohio Champaign, Delaware, Logan, Madison, and Union Counties. There are community action agencies in all 88 counties in Ohio and over 1000 in the USA.

The number of clients and families helped January 1- December 31, 2022, \$18,371. Also, provided results of 2022 customer satisfaction survey completed by clients. 3,084 were completed in 2022, 2,403 would refer Bridges to others and 2,469 say that they were treated fairly.

**The Commissioners met with Jenny Richardson County HR Director** to discuss and review the organizational flow chart. Commissioners agree removal of names on the flow chart. She also presented rating scale for employee's evaluations and goals. She indicated job descriptions should be updated by employees and recommended starting the process of the new employee evaluation April 1, 2023. Commissioners would like to meet with Administrator Henry before the roll out to employees about how the staff would report to him. They have asked Mr. Henry to provide an update job description to review with the Commissioners on March 14, 2023.

The meeting of the Logan County Board of Commissioners was adjourned until March 9, 2023.

  
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*Michael E. Jordan*  
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DeDe Doss, Administrative Clerk



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## Minutes of the Board of Logan County Commissioners

The Board of Logan County Commissioners met in regular open session on this date of March 9, 2023.

### ROLL CALL

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

### ADOPTION OF AGENDA

Michael E. Yoder moved, Joe Antram, seconded, to approve the agenda of the March 9, 2023, board meeting as written, or changes as noted below.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

### PUBLIC PARTICIPATION

No Report

### APPROVAL OF MINUTES

Michael E. Yoder moved, Joe Antram, seconded, to approve the minutes of the March 7, 2023, board meeting as written, or changes as noted below.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

### REPORT OF MAINTENANCE SUPERVISOR

The Colonial Building elevator passed state inspection.

Former JDC courtroom remodel is completed. Working with Fissel Floor Covering to quote new floor covering. Reusing floor covering from main room for small office outside of courtroom.

### REPORT OF COUNTY ADMINISTRATOR

Kleinfelder contract for CHIP program 2020 had projects with additional costs that were over expenses of \$13,420.00. Kleinfelder is asking for approval to apply to recoup the cost.

Commissioner Yoder moved; Commissioner Antram seconded; to approve contract for Kleinfelder to apply for recouping the cost of \$13,420.00 and authorize Commissioner Antram to sign.

Commissioner Antram-Yes, Commissioner Yoder-Yes, Commissioner Robinson -Not Present

Meeting with Krista Oldiges Director Board of DD on Monday, March 13<sup>th</sup> at 1:00pm to review facilities needs and tour the building.

Prosecutor Eric Stewart reviewed the Opioid agreement. The deadline to file the signed agreement is April 18<sup>th</sup>.

## **REPORT OF COUNTY HUMAN RESOURCES**

Presented Wellness update report from February 15<sup>th</sup>, 2023, comparison from February 2022. Wellness programs are looking to have 50% participation in 2023.

Lori O'Brien CEBCO Wellness Coordinator has resigned. CEBCO board has approved Hannah McKee to act as CEBCO Wellness Coordinator.

Updated Commissioners organizational chart and is no longer in draft form.

Discussed Section 125 Plan that is updated by American Fidelity offering more time for new hire employees.

Discussed updating employee handbook. Commissioner Yoder communicated he has reviewed and made recommendations of sections needing reviewed and updated. Ms. Richardson will work with Breanne Parcels Assistant Prosecutor to draft Commissioners Yoder recommendations.

## **REPORT OF COMMISSIONER MICHAEL E. YODER**

No Report

## **REPORT OF COMMISSIONER MARK ROBINSON**

Not Present

## **REPORT OF COMMISSIONER JOE ANTRAM**

Attended Fair Board Meeting Wednesday, March 8<sup>th</sup>. Finalizing plans for 2023 Logan County Fair. Trina Kopus presented potential Community Barn Sales and Food Truck Rally. It was not approved as the Fair Board will be looking into it further.

## **COMMISSIONERS DISCUSSION**

Discussion on resolution needed for departments PA forms with payroll changes. Commissioner Yoder suggested creating a blank resolution that would cover all departments PA forms payroll changes that are umbrellaed under the Commissioners direction.

## **RESOLUTIONS**

The following resolutions were passed:

51-23 Approval of Bills

52-23 Authorize Logan Acres Payroll Changes

53-23 Award 2023 Township Paving Project Engineer

54-23 Award 2023 Township Chip & Seal Program Engineer

55-23 Award 2023 County Paving Project Engineer

Commissioner Antram moved, and Commissioner Yoder seconded to **Approval of Bills**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

Commissioner Antram moved, and Commissioner Yoder seconded to **Authorize Logan Acres Payroll Changes**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present



Commissioner Yoder moved, and Commissioner Antram seconded to **Award 2023 Township Paving Project Engineer**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

Commissioner Yoder moved, and Commissioner Antram seconded to **Award 2023 Township Chip & Seal Program Engineer**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

Commissioner Yoder moved, and Commissioner Antram seconded to **Award 2023 County Paving Project Engineer**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

## **EXECUTIVE SESSION**

Commissioner Yoder moved, Commissioner Antram seconded, to enter Executive Session at 9:18 am for the purpose of **Personnel Dismissal, Discipline, Promotion, Compensation of Public Employee.**

Approved by responding Yes: Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

RETURNED from Executive Session at 9:25 am.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

Commissioner Yoder moved, Commissioner Antram seconded, to enter Executive Session at 9:25 am for the purpose of **Personnel Dismissal, Discipline, Promotion, Compensation of Public Employee.**

Approved by responding Yes: Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

RETURNED from Executive Session at 9:37 am.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

## **MEETINGS**

**Commissioner Antram and Commissioner Yoder held the first public hearing for Logan County PY 2023 CDBG at 10:00am.** Hannah Diewald, CDC of Ohio, Ronnie Parker Access Engineering, Ryan Shoffstall Village of Lakeview, Dan Robinson Village of Quincy were in attendance. Ms. Diewald explained qualifications for projects which will benefit a low to moderate income population of at least 51% qualify for CDBG funding. CDBG Programs allocation Logan County should receive funds this year to undertake eligible infrastructure, public facility, public services and planning activities.

Neighborhood Revitalization up to \$750,000 for several projects in and LMI residential neighborhood. Involves several public meetings and local input.

Downtown Revitalization Target of Opportunity funds for façade, code enforcement, etc. improvements in downtown business district. Requires owner participation and funding commitments, inventory of downtown buildings, etc.

Critical Infrastructure up to \$500,000 to fund public infrastructure improvements with a significant community impact.

Fair Housing Grantee must conduct local fair housing training, distribute fair housing materials, designate a local fair housing contact person, and develop a process for addressing fair housing complaints. Grantee maintains and Analysis of Impediments to Fair Housing.

Attendees discussed community development needs throughout the County and which projects would fit into the various CDBG categories.

The County will prioritize projects and select projects for Program Year 2023 applications. Projects will be rated based on criticality, feasibility and need.

**Commissioner Antram and Commissioner Yoder held public hearing for Logan County CDBG PY 22 Target of Opportunity at 10:15am** – Project is improvements for the Recovery Zone a cost estimate from Beasley Architecture & Design was present in the amount of \$195,516. Recovery Zone has committed to completing “Income and Household Verifications Form” during the grant period.

CDBG Target of Opportunity Application Funding is requesting \$193,000 in CDBG Funds, \$7,000 in CDBG Admin Funds and Recovery Zone Commitment of \$20,500 (\$2,500 towards construction, \$18,000 towards CDBG Admin).

The meeting of the Logan County Board of Commissioners was adjourned until March 14, 2023.



DeDe Doss, Administrative Clerk