



117 East Columbus Avenue
Suite 100 • Bellefontaine, Oh 43311
commissioners@logancountyohio.gov
(office) 937-599-7283 • (fax) 937-599-7268

Joe M. Antram • Mark A. Robinson • Michael E. Yoder

David Henry, County Administrator
david.henry@logancountyohio.gov
937-292-4008

DeDe Doss, Clerk Administrator
ddoss@logancountyohio.gov
937-599-7284

Jenny Richardson, Human Resources Director
jrichardson@logancountyohio.gov
937-599-7280

Minutes of the Board of Logan County Commissioners

The Board of Logan County Commissioners met in regular open session on this date of April 18, 2023.

ROLL CALL

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

ADOPTION OF AGENDA

Commissioner Yoder moved, Commissioner Antram, seconded, to approve the agenda of the April 18, 2023, board meeting as written, or changes as noted below.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

PUBLIC PARTICIPATION

No Report

APPROVAL OF MINUTES

Commissioner Yoder moved, Commissioner Antram, seconded, to approve the minutes of the April 13, 2023, board meeting as written, or changes as noted below.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

REPORT OF MAINTENANCE SUPERVISOR

Fissel Floor Covering started floor at former JDC courtroom. They have estimated two days to complete.

Meeting with Bill Armstrong. Family Court was to provide paint swatches to Commissioner Antram to review. Commissioners approved for Mr. Armstrong to have FOB.

Received confirmation from Otis to disregard invoice CVP15514001 in amount of \$2225.00.

REPORT OF COUNTY ADMINISTRATOR

A visitor from AES stopped at the office on Friday, April 14th to advise they will be doing line clearance at westside of ST RT 347 property such as mowing and trimming anything in highline. No specific date of when the work will be done. AES will notify Administrator Henry when proceeding.

Citizens from Middleburg stopped in the office on Friday, April 14th asking what the procedures were to vacate a public street. Mr. Henry asked them to contact their Township Trustees or Zoning Officials.

REPORT OF COUNTY HUMAN RESOURCES

Not Present

REPORT OF COMMISSIONER MICHAEL E. YODER

Met with Auditor Reser for two hours to set up report to submit ARPA funding.

Attended LUC meeting on Thursday, April 13, 2023. Standard meeting.

Attended Darke County Commissioners Luncheon on Friday, April 14th.

REPORT OF COMMISSIONER MARK ROBINSON

Not Present

REPORT OF COMMISSIONER JOE ANTRAM

Attended Title XX public hearing at JFS on Thursday, April 13th. Reviewed social programs involved.

Attended MORPC Board meeting on Thursday, April 13th. Accepted city of Newark and Village of N. Bloomfield.

Attended Darke County Commissioners Luncheon on Friday, April 14th.

COMMISSIONERS DISCUSSION

Discussion on request from Logan County Sheriff office to keep a 2012 Nissan NV2500 HD vehicle that had been seized by court order.

Commissioner Yoder moved; Commissioner Antram seconded to authorize the Logan County Sherriff Office to keep the 2012 Nissan NV2500 HD vehicle that was seized by court order. Administrator Henry will notify the Sherriff office of the authorization.

Commissioner Antram-Yes, Commissioner Yoder-Yes, Commissioner Robinson-Not Present

Discussed Enterprise Zone Agreement resolution 278-22. Commissioner Yoder had read the minutes indicating the tax year should have gone through 2023. After further discussion Commissioner Antram moved; Commissioner Yoder seconded to maintain and cease of tax year 2022 from resolution 278-22.

Commissioner Antram-Yes, Commissioner Yoder-Yes, Commissioner Robinson-Not Present

Approved for Commissioner Antram to purchase flowers from Amhurst Greenhouse. 24 red geraniums at \$3.00 each and 4 flats red wave petunias at \$22.00 a flat. For a total of \$160.00.

RESOLUTIONS

The following resolutions were passed:

78-23 Approve Court Order Seized Vehicle to Sheriff Department

79-23 Void

80-23 Authorize Logan County Ag Society Apply Alcohol Permit

81-23 Void

Commissioner Yoder moved, and Commissioner Antram seconded to **Approve Court Order Seized Vehicle to Sheriff Department**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

Commissioner Yoder moved, and Commissioner Antram seconded to **Authorize Logan County Ag Society Apply Alcohol Permit**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

EXECUTIVE SESSION

Commissioner Yoder moved, Commissioner Antram seconded, to enter Executive Session at 9:15 am for the purpose of Dismissal, Discipline, Promotion, Demotion of public employee.

Approved by responding Yes: Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

RETURNED from Executive Session at 9:33 am.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

MEETINGS

Commissioner Antram and Commissioner Yoder met with Ian Andersen, Charity Sims with PH& Architects, Lorraine Fischio Logan Acres and Amy Carroll Progressive Health Care- Updated Commissioners on scope change to the Logan Acres addition project, discuss bid ranges and confirm bidding date and schedule. Added Re-roof scope, changes to vinyl siding to save cost, removal of add alternate #4 small patio. Other discussion to award addition and reroof separately, addition including the Porte Cochere and alternate #1, reroof add alternate #2.

New current bid figure \$3,346,000. Reroof bid separately \$329K with 15–25-year warranty.

Schedule timeline Pre-Bid Walk May 8, 2023, at 10:00am, Bid Opening May 23, 2023, at 10:00am. July start of construction.

Commissioner Yoder moved; Commissioner Antram seconded to approve rebid Memory Care Unit and Porte Cochere at Logan Acres.

Commissioner Antram-Yes, Commissioner Yoder-Yes, Commissioner Robinson- Not Present

Commissioner Antram and Commissioner Yoder met with Cynthia Heffner Director Jobs & Family Services Bi-Monthly Meeting- Agency remains within their budget and reports no fiscal issues. Updated on staffing. A staff member from reception/clerical has transferred to Child Support as an Enforcement Case Manager with open position remaining will be posted again. The IM unit has four open positions currently. Workforce Social Services has one position opening for a Case Manager. JFS is currently not posting for this position.

WIC has no vacancies currently. Currently, none of their staff members can work 40 hours due to the limitations of the grant from the Ohio Department of Health, their only operating funding in the past. They are

exploring other grant opportunities to be able to expand their hours. Ms. Heffner will keep the Commissioners updated on these efforts.

The latest WIC Grant process has begun, and the grant has been increased by about \$20,000.00 by ODH. They just obtained this information so they will be determining if staff hours can be increased.

The Unwinding Process (now being called “the return to normalcy”) is underway. SNAP Emergency Allotments ended with the February 28th issue of benefits. They had some phone calls and questions from Community Partners and consumers about SNAP benefits in March but not as many as anticipated. They believe that they were able to effectively communicate the changes to our community. Medicaid Unwinding began in earnest in March. This will be first month in three years that consumers will be required to go through the annual renewal/redetermination process for Medicaid. During the PHE regardless of household changes, Medicaid could not be terminated unless the consumer requested the termination, passed away, or moved from the state of Ohio. Now, verifications and cooperation will be required at all anniversary dates of Medicaid approval. Therefore, it will be a year before they are through all the cases. Cash Assistance numbers remain in line with historical data for our County.

JFS are one of the funding Agencies and will be hosting the “Call to Action” Meeting for the Logan County Health Risk & Community Needs Assessment Meeting on June 27, 2023. On April 25, 2023, Ms. Heffner will be attending the “Bridge to Learning” Community night at Riverside Elementary school to share information about their programs with parents of children birth to five years. WIC will also be attending to share information about their program. Logan County Department of Job & Family Services Cynthia L. Heffner, Esq. Director 1 Hunter Place, Suite B, Bellefontaine, Ohio 43311 Phone: (937) 599-5165 Fax: (937) 592-4395 3. Ms. Heffner has been assisting FCFC with outreach activities and will be attending their Family Bowling Event on May 20, 2023, to share program information and meet the families we are assisting. On May 23, 2023, JFS will be hosting the mini-Health Fair at their agency again this Spring. This is an opportunity for our Community Partners to share information with parents and caregivers. This also becomes a great networking event where Community Partners can share program information with each other. As noted above, JFS is working on several potential new programs to assist our growing senior population. They are bringing together several community partners including United Way, LCCSB (APS), the Family Court, Bridges, etc. Janie Summers and Ms. Heffner are working on bringing the ‘No Wrong Door’ program to Logan County. They held this in person in 2019 and held two virtual sessions in 2021. They think people would be comfortable with live sessions and are working to prepare this for the fall of 2023.

Ms. Heffner would like the Commissioner’s to reconsider Resolution 249-14 passed by the Logan County Board of Commissioners on June 26, 2014. At the time this Resolution was passed the Agency was in serious fiscal trouble and owed a great deal of money back to the state due to accounting processes and lack of information being provided to the Commissioners on matters such as payroll, job classification, and grants. Ms. Heffner would like the Commissioner’s to review the termination of the Retention Incentive program. Resolution 346-00 created a Retention Incentive Payment that had been approved by the Commissioner to commence for the year 2001. In 2014, the Commissioners, at that time, ended the program for all new hires after 06/26/2014 in Resolution 249-14. In 2023 only 11 of our staff will be eligible for this payment. That leaves 30 staff positions that are not eligible. Ms. Heffner would like to reinstate this program as another way to retain staff and lure in new staff. The cost of this payment has continued to be part of their budget in the hopes that it could be reinstated.

Therefore, the cost of making this change is already part of their budget. Ms. Heffner is seeking to reinstate this program for all staff who have reached their 5th Anniversary of county service as stated in the prior Resolution. There are currently 11 staff receiving this payment for a total of \$8,100.00. There are an additional 12 who

could be receiving the payment for a total of \$6,100.00. There are 7 staff members not currently eligible due to service time but if they do stay employed would be eligible in the future. They also have 6 open positions. They could use this as another hiring incentive to help fill those positions. \$14,200.00 would be the total cost now to cover the entire staff that is eligible and again, this sum is already part of their budget.

Information pulled from Resolutions 346-00 and 249-14

Any employee who reaches his/her 5th or higher anniversary date during the calendar year January 1 through December 31 will be entitled to an annual Retention Incentive payment based upon the following schedule. The anniversary attained during the calendar year will determine the incentive payment to be made. Payment will be made to the employee in the form of a one-time payment payable annually with the first payroll in December of the anniversary year. All countable accumulated county service will be credited toward the retention incentive.

5 years	through	10 years	\$300
11 years	through	15 years	\$450
16 years	through	20 years	\$600
21 years	through	25 years	\$800
26 years	through	30 years	\$1,000
30 years and over			\$1,000

Effective June 26, 2014, by revised resolution 249-14 revising resolution 346-00, all employees hired on or after June 26, 2014, are exempt from the retention incentive described in section 12.

After further discussion Commissioner Yoder moved; to repeal resolution 249-14 and revert to resolution 346-00. Commissioner Antram-Yes, Commissioner Yoder-Yes, Commissioner Robinson-Not Present

Ms. Heffner communicated the new hours have been very well received by the staff and they enjoy the flexibility.

Commissioner Antram, Commissioner Yoder met with Seth Allen and Tammy Scott from HUB and County HR Director Jenny Richardson- Mr. Allen presented an organizational update and benefits program recap business goals and HR role. Goal is to deliver quality employee experiences. They recognize that every dimension of an individual's health is interconnected. Their approach is to identify the key success metrics that influence a person's ability to thrive both at work and at home. They then develop a comprehensive strategy to solve issues and prioritize needs, eliminate the insurance mastery required to run a successful program.

Briefly reviewed CEBCO 2022 reporting. Logan County has one high-cost claimant at \$100,000.

Discussed strategic 2023 decisions and 2024 strategic opportunities and reviewed next steps renewal calendar.

Ms. Richardson suggested added publications sent to home vs sending employee email could help with participation in wellness programs.

Mr. Henry asked HUB recommendation on insurance renewal. Mr. Allen communicated at this time it doesn't make sense to go out to market and that the county is in a good place with CEBCO.

Commissioner Antram and Commissioner Yoder met with Rick Thomas President Logan County Fair Board and Craig Warne- Logan County Agricultural requested permission to hold a beer garden during the

week of fair July 9th -15th. They will obtain an F Permit through the state along with additional liquor liability insurance through PEP listing the Logan County Commissioners as an additional party. They will also be collaborating with the Sheriff's department to make sure everything runs smoothly.

Brewfontain has partnered with the Logan County Agricultural to run the beer garden. They have proposed two locations. On Friday and Saturday at grandstand inside track, rest of the week would be located across from the secretary office. Mr. Thomas feels having Brewfontain maintain the beer garden is a plus with the marketing they do, and the community support they receive it will be a win for everyone.

After further discussion Commissioner Yoder moved; Commissioner Antram seconded to approve the Logan County Agricultural Society alcohol permit, wave the 90-day requirement, and authorize Commissioner Antram to sign F Permit Application.

Commissioner Antram-Yes, Commissioner Yoder-Yes, Commissioner Robinson-Not Present

The meeting of the Logan County Board of Commissioners was adjourned until April 20, 2023.



DeDe Doss, Administrative Clerk



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Minutes of the Board of Logan County Commissioners

The Board of Logan County Commissioners met in regular open session on this date of April 20, 2023.

ROLL CALL

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

ADOPTION OF AGENDA

Commissioner Yoder moved, Commissioner Antram, seconded, to approve the agenda of the April 20, 2023, board meeting as written, or changes as noted below.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

PUBLIC PARTICIPATION

No Report

APPROVAL OF MINUTES

Commissioner Yoder moved, Commissioner Antram, seconded, to approve the minutes of the April 18, 2023, board meeting as written, or changes as noted below.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

REPORT OF MAINTENANCE SUPERVISOR

Not Present

REPORT OF COUNTY ADMINISTRATOR

Request for release of funds for Water Improvement Village of Lakeview. Commissioner Yoder moved; Commissioner Antram seconded to authorize Commissioner Antram to sign grant to release funds. Motion Carried.

Attended EMA meeting on behalf of Commissioner Robinson.

Attended 911 meeting on Wednesday, April 19, 2023. Support from Century Link coming to end. Updates and upgrade of software coming and will be split between entities.

Received first invoice from Miami County for services at Building Authority for month of February in the amount of \$3175.00. Commissioner Yoder moved; Commissioner Antram seconded to authorize payment and to work with Auditor in which fund to pay from. Motion carried.

Received call from Jim Wish indicating a wet spot that runs Southwest of property he is leasing from Commissioners. Program at Soil & Water could pay for repairs. Mr. Henry has reached out to Soil & Water for further information on program. No response back currently.

Received DMV lease. Reached out to State of Ohio Lease Department they made amendment to lease update. Gave copy to Breanne Parcels Assistant Prosecutor for review.

Sue Clem from Senior Center notified Mr. Henry with updates on the upgrades will begin on May 8th and 9th. Mr. Henry passed along that they are happy with the Board of Commissioners helping with the upgrades to the Senior Center building project.

Robin Francisco followed up with Mr. Henry to see if any decision has been made for contribution to the Indian Lake Pickleball project. Mr. Henry advised her he would follow up with the board.

REPORT OF COUNTY HUMAN RESOURCES

Biometric screening was held at JFS. Health Works had health coaches available two employees signed up.

Interviews are scheduled for Office Assistant position at the Building Authority for next week.

REPORT OF COMMISSIONER MICHAEL E. YODER

Attended OCCO Legislative Reception Wednesday, April 19th at Ohio State House.

Attended Logan County Senior Center Board Meeting on Tuesday, April 18th. Discussed next small project of self flushing to toilets.

Attended Emergency Food and Shelter Board zoom meeting.

Attended Soil & Water Work Group meeting. Tim Lyden updated Mr. Yoder on Soil & Water projects.

REPORT OF COMMISSIONER MARK ROBINSON

Not Present

REPORT OF COMMISSIONER JOE ANTRAM

Attended CCAO Board of Directors meeting on Wednesday, April 19th. Discussion State Budget.

Attended OCCO Legislative Reception Wednesday, April 19th at Ohio State House.

COMMISSIONERS DISCUSSION

Discussed request from Chief Deputy Joe Kopus for Sheriff Department staff using the former JDC gym on Mondays and Fridays 5pm to 7pm for self defense training. After further discussion Commissioner Antram and Commissioner Yoder approved to allow Sheriff Department to have self-defense training every Mondays and Fridays from 5pm-7pm in the former JDC gym. This approval is indefinite in length but ask that the Sheriff Department notify Commissioners if usage declines or stops for any reason.

Reviewed Metropolitan five-year plan and Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan as well as reviewed request for release of funds and certification. Commissioner Yoder moved; Commissioner Antram seconded to authorize Commissioner Antram to sign on behalf of the Commissioners all documents as presented. Motion carried, Commissioner Robinson not present.

RESOLUTIONS

The following resolutions were passed:

82-23 Approval of Bills

83-23 Authorize Logan Acres Payroll Changes

Commissioner Antram moved, and Commissioner Yoder seconded to **Approval of Bills**

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

Commissioner Antram moved, and Commissioner Yoder seconded to **Authorize Logan Acres Payroll**

Changes Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

EXECUTIVE SESSION

Commissioner Yoder moved, Commissioner Antram seconded, to enter Executive Session at 8:39 am for the purpose of Dismissal, Discipline, Promotion, Demotion, Compensation of Public Employee.

Approved by responding Yes: Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

RETURNED from Executive Session at 9:00 am.

Commissioner Antram -Yes Commissioner Yoder- Yes Commissioner Robinson- Not Present

MEETINGS

Commissioner Antram and Commissioner Yoder met with Rhonda Stafford Treasurer Quarterly Investment Meeting and Auditor Jack Reser. Commissioner Robinson not present. Ms. Stafford presented an Investment Strategy Update prepared by Meeder Public Funds. Recent events have created additional volatility across the markets. After the news of the bank defaults and fears of cracks in the banking systems the 2-year Treasury experienced the biggest 5-day price drop since the late 80's. Labor market remains tight, with nonfarm payrolls exceeding expectations in January and February. Unemployment rate stands at 3.50%. As inflation starts to cool off in certain sectors, the resilient labor market is keeping the Fed committed to its current policy, despite market pressures on longer term rates.

Logan County current portfolio as of March 31, 2022

Cash	\$2,757,424
STAR Ohio/Money Markets/ICS	\$26,699,101
Securities	\$44,225,682
Total Portfolio	\$73,682,206

Logan County Securities	
Weighted Average Maturity	2.09 Years
Weighted Average Yield	1.19%
Estimated Annual Income	\$526,826

Logan County current portfolio as of March 31, 2023

Cash	\$3,095,389
STAR Ohio/Money Markets/ICS	\$22,409,665
Securities	\$56,141,718
Total Portfolio	\$81,757,772

Logan County Securities	
Weighted Average Maturity	1.98 Years
Weighted Average Yield	2.26%
Estimated Annual Income	\$1,288,788

Ms. Stafford reported Middlefield is meeting with staff later today to review and discuss changes that they are going through. Overall, the County is doing very well.

Commissioner Antram, Commissioner Yoder met with Brian Schultz Director Sewer District, Citizen Dustin Wickersham was present, and Commissioner Robinson was not present- Mr. Schultz presented an update on Orchard/Wolf Island Sanitary Sewer Replacement. Project is on schedule to be completed July 2023. Remaining streets for sewer replacement are chestnut, Orchard, Fairview, and Chautauqua. Contractors will be placing base coat of asphalt on Orchard Island beginning today. Pump station rehabilitation will begin as soon as components are on site.

Account Management System is operational, and customers have full access to all features. Teller receipting printers do not work with new system yet. Vendor needs to create a new receipt format to work.

Eastern Regional Sewer District draft specifications documents for review from consultants, OPEA finalizing PTI review. Auditor has PTI fees checks ready for payments should mail out on Friday. Remaining easements under contract two remaining. Review of bid specifications completed next week and approved PTI & issued PTI.

Numerous Easements need adopted and recorded. Legal review and presentation for adoption.

Discussed North Lewisburg Sewer Connection. Union County would need to approve ROW access and Sewer plans. Logan, Union, Champaign County Prosecutors to schedule discussion to review what is needed by all parties.

Discussed Belle Center Agreement. Staff discussion to prepare draft agreement, rate, regulatory framework.

Sewer Superintendent turned in resignation effective May 5, 2023. Position is currently posted. Follow up discussion from last month personnel discussion direction needed to fill Deputy Director position or District Engineer/GIS

Wes Williams has earned his Ohio EPA Wastewater Collection Class II License.

Citizen Dustin Wickersham expressed his concerns with challenges and spending of dollars on Eastern Regional Sewer Project.

The meeting of the Logan County Board of Commissioners was adjourned until April 25, 2023.



Michael E. Gohke



DeDe Doss, Administrative Clerk