

LOGAN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
SEPTEMBER 20, 2012
MEDIA RELEASE

LCBDD APPROVES ELECTRONIC SIGNATURE POLICY - WORKING TOWARDS A GREEN ENVIRONMENT

Superintendent Bauer reviewed plans to work towards a green environment by reducing paper flow at the Board meeting held on September 20th. The Board discussed and approved three policy revisions. The first was 5.3.17.3 Electronic Signatures. This policy was changed to develop a log in procedure that is secure from tampering or misuse and addresses HIPPA compliance. Employees will complete an electronic signature and acceptable computer use authorization form. The LCBDD is currently developing a new performance evaluation process through Infal (a computer software system) that will be the test project. The goal is to eventually move towards a paperless office that is more efficient and environmentally friendly. The second policy was 5.7.4.1 Overtime pay. This policy was changed to address Comp time to show that we are in compliance with the Federal Fair Labor Standards Act of 1938. The third policy was 5.3.17.1 Electronic Communications Policy. This policy was changed to address any employee who uses a cell phone to access LCBDD information electronically. They must agree to comply with the mobile device policy & procedure for personally owned devices. Forms must be completed and filed in the Human Resource office or their electronic service connection will be removed. Forms will be sent electronically from the Human Resource Department to those employees who must update their records to be in compliance. These new policy revisions are effective 10/1/12.

Nancy Evans-Donley, Adult Services Director, made a presentation to the Board explaining some of the benefits provided under their programs. The Seniors program currently serves 19 associates and has three staff members. They do many wonderful activities with the seniors including, gardening, fishing, and crafts. The adult workshop currently has 91 associates, 2 habilitation staff & 10 vocational staff on first shift and 5 associates, 2 apprentices & 1 staff on second shift. This group does work for many local companies including: Honda, BelleTech Corporation, Daido Metal, AGC, to name a few by doing a variety of jobs. These jobs consist of washing, cleaning, & sorting parts as well as some sub assembly projects. They also sort, shred, & bale paper and have a new project that does document imaging to create electronic storage of documents for companies. We encourage anyone who has a need for assistance with projects in their organization to contact Helen Manns at (937) 292-3027.

After this presentation Mr. Bauer discussed House Bill 3086 which is trying to enforce minimum wage payments to disabled employees. This concept sounds wonderful at a glance because we strive hard to assist our associates in achieving the quality of life they desire. However, we do not support this bill because it would eliminate many of our associates from being able to do projects in our adult workshop. These associates love doing projects and are very proud of the work they do. They work with staff to accomplish daily goals and strive to improve and strengthen to meet new goals. Unfortunately some of our associates would never be able to make piece rate and would diminish their ability to work in the adult workshop if this house bill were approved.

In other business Superintendent Bauer reviewed the contract with CORSP for the Food Service Vending Agreement October 1, 2012 through September 30, 2013 and the Professional Services Contract between LCBDD and RTC for Day Habilitation Services for 2012-2013. Mr. Bauer also discussed changes coming to the Bureau of Criminal Investigations (BCI) background checks. The number of disqualifying offenses has doubled. This means that anyone submitted to a background check, could be denied employment because of an increased number of disqualifying reasons. Everyone that works at the Logan County Board of DD must pass a background check. This law takes effect January 1, 2013. It is uncertain at this time how the changes will affect current board of DD employees. Mr. Bauer also informed the LCBDD that effective September 10, 2012 as a result of recent statutory changes to section 5126.25 of the Ohio Revised Code, the Ohio Board of Developmental Disabilities will no longer be responsible for certification/registration of county board employees working in the following areas: Adult Services, Early Intervention, Service Support Administration and Assistant Superintendents. This process will now be completed at the County Board of Developmental Disabilities. Deb Morrison will be processing the certifications/registrations for these areas in our Human Resource Department.

Superintendent Bauer reminded everyone about the 25th Annual Chicken BBQ which will be held on Thursday October 4, 2012. This event is one of their biggest fund raisers. Sales have been down for the past couple of years and they are hoping to increase sales significantly this year. For tickets or additional information contact Lori Barber at 292-3002.

The next finance committee meeting is scheduled for October 11th at 7:00am at the Logan County Board of DD board office conference room at 1851 State Route 47 West, Bellefontaine. The next board Meeting takes place on Thursday, October 18th at 5:30 pm in the board office conference room. These meetings are open to the public.

Debra Morrison
HR / Executive Secretary