



The Board of the Logan County Health District (LCHD) met in regular session Wednesday, January 12, 2022. President Harrison called the meeting to order at 1:04 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Mrs. Price, Dr. Varian, Mrs. Watkins, and Mrs. Collins. Administration present at the LCHD were Health Commissioner Travis Irvan, Deputy Health Commissioner Donna Peachey, Director of Environmental Health Timothy M. Smith, Director of Nursing Kelly Reaver, and Director of Business Operations Christina Bramlage. The guest present was staff member Sandy Beck, along with reporters Mandy Loehr of the *Bellefontaine Examiner* and Scott Humphrey of *WPKO/WBLL* Radio.

IN THE MATTER OF BOARD REORGANIZATION/ELECTION OF OFFICERS

This being the first meeting of 2022, the Board proceeded to reorganize.

Dr. Varian moved that Mr. Harrison be re-elected board president, seconded by Mrs. Price. Dr. Varian then moved the nominations be closed, second by Mrs. Collins. Ayes: Mrs. Collins, Mrs. Watkins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried. Mr. Harrison was re-elected President of the Board.

Dr. Varian moved that Mrs. Price be re-elected board vice president, seconded by Mrs. Watkins. Dr. Varian then moved the nominations be closed, seconded by Mrs. Collins. Ayes: Mrs. Collins, Dr. Varian, and Mrs. Watkins. Nays: none. Motion carried. Mrs. Price was re-elected Vice President of the Board.

IN THE MATTER OF MINUTES

It was moved by Mrs. Price and seconded by Mrs. Collins that the Board approve the minutes of the December 8, 2021, regular meeting as e-mailed. Ayes: Mrs. Watkins, Dr. Varian, Mrs. Collins, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF INTRODUCTION OF NEW STAFF

During the COVID-19 pandemic in 2020 and 2021, newly hired staff were not brought into the Board meetings for introductions. Administration would like to bring the “newly” hired staff to Board meetings so that staff can see how a Board meeting is run along with allowing Board members to meet the staff. Sandy Beck was available to attend today’s meeting. Board members welcomed the “new” staff member.

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum portion of the meeting.

IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATE

The Environmental Health Division received confirmation that the 2021 Food Cost Methodology annual report to the Ohio Department of Health and Ohio Department of Agriculture was accepted.

IN THE MATTER OF NUISANCE UPDATES FROM PREVIOUS BOARD MEETINGS

Brian K. Hall, 117 W. Auburn Ave., Bellefontaine

Mr. Hall has a dilapidated, cinder block garage with broken windows and doors and a separated northwest corner. A truck parked in front of the garage also contains a mattress and cats have been observed entering the structure. A 30-day Board of Health order was mailed certified. **A reinspection after December 18, 2021, revealed no change so a violation of the Board of Health order was filed in Municipal Court.**

Jamer J. Monteith, 708 E. Columbus Ave., Bellefontaine

Mr. Monteith owns a rental property at 1009 W. Chillicothe Ave., Bellefontaine, that has scrap tires and debris on the property with a house with water damaged ceilings, broken windows, damaged wooden floors. A 7-day Board of Health order was mailed certified to remove all solid wastes to a licensed solid waste disposal facility and repair the damaged parts of the structure or cease renting out the offending structure. A re-inspection revealed some improvement but the owner was in the hospital with cancer so the matter is still ongoing.

IN THE MATTER OF NUISANCES***Lawrence Fry, 828 Victoria Dr., #A6, Cape Coral, Florida***

Mr. Fry owns property at 11,106 Cherokee Drive, Lakeview, and the property is being purchased on land contract by Tim and Teri Hull. The property contains the remains of a house, garage, and vehicles that burned in early November 2021, and has a swimming pool of polluted water. An investigation by the State Fire Marshal's office was just recently completed. It was moved by Dr. Varian and seconded by Mrs. Price to declare that the conditions constitute a public health nuisance and issue an order to remove all solid wastes to a licensed solid waste and/or construction and demolition debris disposal facility within 30 days of receipt of the order. Ayes: Mrs. Collins, Mrs. Watkins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF VARIANCES***Lindsey Doak of Eaton Well and Pump acting as agent for Kyle Sharp, 9741 Foundry Road, East Liberty***

Mr. Sharp requests a variance from OAC 3701-28-07 (I) to drill an emergency well that will be approximately two (2) feet from the proposed replacement well location when ten (10) feet is required for drains outside of a foundation. It was moved by Dr. Varian and seconded by Mrs. Watkins to approve the variance request with a mandate that the clay tile is replaced with PVC for 20 feet beside the well (10 feet each way) because there is no other location on the small lot that will not be closer than 50 feet to septic systems. Ayes: Mrs. Price, Mrs. Collins, Mrs. Watkins, and Dr. Varian. Nays: none. Motion carried.

Yvette and Mark Fetterly, 11121 East Drive, Lakeview

Mr. and Mrs. Fetterly request a variance from OAC 3701-28-07 (D) to build a home at the same seven (7) foot distance from the existing shared well is from an existing garage foundation when ten (10) feet is required. EHSIT Arie Pequignot recommends approval due to the original isolation discrepancy for an existing non-conformity, and no permit exists for the well. The proposed construction will not encroach any closer to the well. It was moved by Mrs. Price and seconded by Mrs. Collins to approve the variance request. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Collins, and Mrs. Price. Nays: none. Motion carried.

Jackie Carpenter of R.E. Becker Builders acting as agent for John and Kama Stokes, 11900 Duff Rd., Lot 55, Lakeview

Mr. and Mrs. Stokes request a variance for 2908 TR 214, Lewistown, from OAC 3701-29-18 (C) (6) to occupy their new home now and use their septic tank as a temporary holding tank until soil conditions permit the installation of their new sewage treatment system. It was moved by Mrs. Collins and seconded by Dr. Varian to approve the variance request with a recommendation that after occupancy the residents limit their water usage, and have the septic tank pumped out every two weeks or as determined by a septage hauler through a service contract, instead of having to install a high water alarm. Ayes: Mrs. Price, Mrs. Watkins, Dr. Varian, and Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE

A recent table is provided of the updated township results for the Sewage O&M Program. The first and only mailing of renewal notices for all O&M Permits expired since 2015 and those scheduled to expire in 2022 are scheduled for the second week of January 2022. The second mailing for the combined townships of Miami and Pleasant Townships will follow. The next scheduled first mailing is for the combined townships of Richland and Washington, leaving Jefferson Township as the last remaining township to complete the initial enrollment phase of the Sewage O&M Program.

IN THE MATTER OF NURSING REPORT

Director of Nursing Kelly Reaver brought the Board up to date on various activities of the nursing division. Infectious disease case numbers were presented for November. CMH contacts and visits are on the rise. Small immunization clinics were held to assist with school-required vaccinations and flu vaccinations. COVID-19 vaccine clinics are going well. WIC is still operating and doing curbside visits. The Narcan training program has restarted holding onsite trainings. (See Notes to Minutes for Stats)

IN THE MATTER OF 2021 AND 2022 PERFORMANCE MEASURE REPORTS/ BOARD EDUCATION

Deputy Health Commissioner Donna Peachey reviewed the Report of Progress of Performance Measures for 2021. Environmental tracked the number of property owners with valid O&M operations permits, which improved from 35% to 67%. Nursing tracked increasing billing for CMH and increasing the rate of students entering school with required immunizations; unfortunately, due to COVID neither of these goals were met. There was discussion regarding the decrease in immunization rates for students entering school and how that could be improved. WIC

tracked increasing mothers who are breastfeeding longer than one month. WIC was able to maintain the same number of mothers but was not able to increase the number. Administration tracked increasing the general fund to a minimum of \$850,000. Since the Health District received multiple covid grants that paid for staff time, this goal was met and exceeded.

Mrs. Peachey also reviewed the Performance Measures for 2022. Each division sets goals for increasing either performance or revenue received for several duties that they perform. Environmental is going to track the number of new sewage systems reinspected, percentage of property owners with valid O&M operation permits, completion of sewage inspections required of property owners, and creation of a Rabies Program that will provide 100% closure documentation of bite reports/actions. Nursing is going to track billing for CMH, childhood immunizations given by the LCHD, and the rate of students entering school with required immunizations. Education and Programing will track the number of Naloxone kits distributed and how many businesses will participate in the Worksite Physical Activity Program. WIC will track mothers who are breastfeeding longer than one month and the total number of WIC participants. Administration will track the general fund balance and attendance at mayor and township quarterly meetings.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on January 14, 19, 26, and February 4, it was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF ADMINISTRATOR PRIVILEGES

It was moved by Mrs. Price and seconded by Mrs. Watkins that that Board authorize the health district Director of Business Operations to carry out day-to-day financial transactions on their behalf for the 2022 fiscal year, to include but not limited to budgetary adjustments, appropriation adjustments, inter-fund and intra-fund transfers, and payment of time-sensitive bills. Ayes: Dr. Varian, Mrs. Collins, Mrs. Watkins, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF FINANCIAL REPORT REVIEW

Director of Business Operations Christina Bramlage presented health district financial reports for the month of November. She noted that funding was received in the Federal grants of \$1,276.00 to Public Health Infrastructure, \$37,768.50 to Women Infants Children, \$57,500.00 in the Coronavirus Response grant, and \$9,741.34 to the Covid Enhanced Operations grant. The Sewage Treatment Fund received \$23,466.00 in grant money for the WPCL. The District Health Fund received \$7,547.22 for vaccinations provided. The other receipts in WIC for \$1,797.13 was a refund from workers comp, but it was to be returned to District Health. The correction will show in the December financial records. Mrs. Bramlage explained that the transfers out in WIC for \$3,369.50 was transferred to the WIC Accumulated Benefits fund. All other expenditures were routine in personnel, fringes, travel, and supplies. It was moved by Mrs. Collins and seconded by Mrs. Watkins that the Board authorizes President Harrison to approve review of the reports. Ayes: Mrs. Price, Dr. Varian, Mrs. Watkins, and Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Dr. Varian and seconded by Mrs. Price that the Board confirms the following transfers of appropriated funds to meet current expenses as completed by the Director of Business Operations Christina Bramlage during December. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

Public Health Infrastructure Fund 7025

- \$1,500.00 FROM 7025-401-561010 Equipment
TO 7025-401-552370 Other Expenses

Women, Infants & Children (WIC) Fund 7027

- \$5,562.08 FROM 7027-401-551440 Advance Reimbursement
TO 7027-401-552370 Other Expenses
- \$1,000.00 FROM 7027-401-561010 Equipment
TO 7027-401-521060 Health & Life Insurance

District Health Fund 7029

- \$2,100.00 FROM 7029-401-551010 Travel
TO 7029-401-521060 Health & Life Insurance

IN THE MATTER OF 2022 APPROPRIATIONS RESOLUTION

The District Board of Health of Logan County, Ohio, met in regular session on the 12th day of January 2022, at the office of the Logan County Health District with the following members present: Mr. Harrison, Mrs. Price, Dr. Varian, Mrs. Watkins, and Mrs. Collins. Mrs. Price moved to adopt the following resolution, seconded by Mrs. Watkins:

RESOLUTION 2022-01

BE IT RESOLVED by the District Board of Health of Logan County, Ohio, that to provide for the current expenses and other expenditures of said District Board of Health during the fiscal year ending December 31, 2022, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, vis.:

WATER WELL FUND 7020

7020.401.511010	Salaries - Employee(s)	\$23,950.00
7020.401.521010	OPERS	\$3,353.00
7020.401.521030	Medicare	\$348.00
7020.401.541010	Supplies	\$5,000.00
7020.401.551010	Travel	\$2,000.00
7020.401.551340	Lab Fees	\$2,500.00
7020.401.551460	Refunds	\$100.00
7020.401.552000	Remit ODNR	\$2,000.00
7020.401.552001	Remit to State	\$8,200.00
7020.401.561010	Equipment	\$0.00
		\$47,451.00

SOLID WASTE FUND 7021

7021.401.511010	Salaries - Employee(s)	\$1,886.00
7021.401.521010	OPERS	\$264.00
7021.401.521030	Medicare	\$28.00
7021.401.551010	Travel	\$322.00
7021.401.551460	Refunds	\$0.00
7021.401.552001	Remit to State	\$57,500.00
		\$60,000.00

SWIMMING POOL FUND 7023

7023.401.511010	Salaries - Employee(s)	\$5,658.00
7023.401.521010	OPERS	\$792.00
7023.401.521030	Medicare	\$83.00
7023.401.551010	Travel	\$215.00
7023.401.551460	Refunds	\$0.00
7023.401.552001	Remit to State	\$2,500.00
		\$9,248.00

SEWAGE TREATMENT FUND 7024

7024.401.511010	Salaries - Employee(s)	\$52,000.00
7024.401.521010	OPERS	\$14,000.00
7024.401.521030	Medicare	\$1,450.00

7024-401-521060	Insurance – Health & Life	\$12,600.00
7024.401.531047	Contracts	\$150,000.00
7024.401.541010	Supplies	\$5,000.00
7024.401.551010	Travel	\$5,000.00
7024.401.551460	Refunds	\$1,100.00
7024.401.551700	Transfers Out	\$0.00
7024.401.552001	Remit to State	\$4,500.00
7024.401.561010	Equipment	\$0.00
		\$245,650.00

PHI FUND 7025

7025.401.511010	Salaries - Employee(s)	\$51,750.00
7025.401.521010	OPERS	\$7,085.00
7025.401.521020	Workers' Compensation	\$1,500.00
7025.401.521030	Medicare	\$755.00
7025.401.521060	Insurance - Health & Life	\$24.00
7025.401.531047	Contracts	\$7,373.00
7025.401.541010	Supplies	\$3,532.00
7025.401.551010	Travel	\$1,000.00
7025.401.551100	Training	\$0.00
7025.401.551440	Advance Reimbursement	\$10,000.00
7025.401.552001	Remit to State	\$0.00
7025.401.552370	Other Expenses	\$3,981.00
7025.401.561010	Equipment	\$3,000.00
		\$90,000.00

ACCUMULATED BENEFITS FUND 7026

7026.401.511010	Salaries - Employee(s)	\$0.00
		\$0.00

WIC FUND 7027

7027.401.511010	Salaries - Employee(s)	\$105,670.00
7027.401.521010	OPERS	\$14,800.00
7027.401.521020	Workers Compensation	\$2,200.00
7027.401.521030	Medicare	\$1,353.00
7027.401.521060	Insurance - Health & Life	\$11,000.00
7027.401.531047	Contracts	\$3,400.00
7027.401.541010	Supplies	\$18,577.00
7027.401.551010	Travel	\$1,000.00
7027.401.551120	Education/Seminars	\$1,000.00
7027.401.551210	Repairs	\$0.00
7027.401.551440	Advance Reimbursement	\$10,000.00
7027.401.551700	Transfers Out	\$0.00
7027.401.552001	Remit to State	\$0.00
7027.401.552370	Other Expenses	\$0.00
7027.401.561010	Equipment	\$1,000.00
		\$170,000.00

C&D WASTE FUND 7028

7028.401.511010	Salaries - Employee(s)	\$0.00
7028.401.521010	OPERS	\$0.00
7028.401.521030	Medicare	\$0.00
7028.401.551010	Travel	\$400.00
7028.401.552000	Remit ODNR	\$11,000.00
7028.401.552001	Remit to State	\$660.00
7028.401.552002	Remit to City of Bellefontaine	\$0.00
7028.401.552003	Remit to Township	\$880.00
		\$12,940.00

DISTRICT HEALTH FUND 7029

7029.401.511000	Salaries - Officials	\$81,800.00
7029.401.511010	Salaries - Employee(s)	\$640,000.00
7029.401.511016	Salaries - Solid Waste (Health Dept)	\$45,000.00
7029.401.521010	OPERS	\$89,820.00
7029.401.521014	OPERS - Solid Waste (Health Dept)	\$415.00
7029.401.521020	Workers' Compensation	\$20,000.00
7029.401.521024	Workers' Compensation - Solid Waste (Health Dept)	\$1,000.00
7029.401.521030	Medicare	\$11,000.00
7029.401.521032	Medicare - Solid Waste (Health Dept)	\$850.00
7029.401.521060	Insurance - Health & Life	\$70,000.00
7029.401.521064	Insurance - Health & Life Solid Waste (Health Dept)	\$13,300.00
7029.401.531020	Advertising/Printing	\$10,100.00
7029.401.531047	Contracts	\$65,000.00
7029.401.531049	Solid Waste - Contracts	\$10,000.00
7029.401.531092	Other Property Insurance	\$12,000.00
7029.401.531150	Utilities	\$15,000.00
7029.401.541010	Supplies	\$30,000.00
7029.401.541018	Solid Waste Supplies	\$3,000.00
7029.401.541022	Supplies – Vaccines	\$40,000.00
7029.401.551010	Travel	\$26,000.00
7029.401.551013	Travel - Solid Waste (Health Dept)	\$2,000.00
7029.401.551120	Education/Seminars	\$5,000.00
7029.401.551210	Repairs	\$12,000.00
7029.401.551340	Lab Fees	\$500.00
7029.401.551341	Trip Fee	\$0.00
7029.401.551350	Family Violence Fees	\$7,000.00
7029.401.551460	Refunds	\$500.00
7029.401.551700	Transfers Out	\$0.00
7029.401.551760	Advances Out	\$20,000.00
7029.401.552010	Remit to State/Child Abuse	\$13,000.00
7029.401.552020	Remit to State/Burial Permit	\$400.00
7029.401.552030	Remit State V.S. Improvements	\$37,000.00
7029.401.552370	Other Expenses	\$11,200.00
7029.401.553700	Nuisance Control	\$0.00

7029.401.553710	MH Placement Seals	\$0.00
7029.401.561010	Equipment	\$10,000.00
7029.401.561019	Equipment - Solid Waste (Health Dept)	\$6,000.00
7029.401.561090	Capital Improvements	\$0.00
7029.401.571011	Bond Principal	\$0.00
7029.401.571012	Bond Interest	\$3,000.00
		\$1,311,885.00

FOOD SAFETY FUND 7031

7031.401.511010	Salaries - Employee(s)	\$50,000.00
7031.401.521010	OPERS	\$6,700.00
7031.401.521030	Medicare	\$700.00
7031.401.521060	Insurance - Health & Life	\$6,700.00
7031.401.551010	Travel	\$4,000.00
7031.401.551460	Refunds	\$600.00
7031.401.552001	Remit to State	\$7,000.00
7031.401.552050	Remittance to Department of Agriculture	\$4,000.00
		\$79,700.00

INFECTIOUS WASTE FUND 7032

7032.401.551010	Travel	\$40.00
		\$40.00

PARKS/CAMPS FUND 7033

7033.401.511010	Salaries - Employee(s)	\$6,500.00
7033.401.521010	OPERS	\$900.00
7033.401.521030	Medicare	\$100.00
7033.401.541010	Supplies	\$0.00
7033.401.551010	Travel	\$0.00
7033.401.551460	Refunds	\$500.00
7033.401.552001	Remit to State	\$5,000.00
7033.401.552060	Remit to OMCH	\$0.00
		\$13,000.00

GET VACCINATED 7034

7034.401.511010	Salaries - Employee(s)	\$22,229.00
7034.401.521010	OPERS	\$2,100.00
7034.401.521030	Medicare	\$300.00
7034.401.551010	Travel	0.00
7034.401.553600	Administration Fees	\$1,029.00
		\$25,658.00

CORONAVIRUS RESPONSE 7035

7035.401.511010	Salaries - Employee(s)	\$0.00
7035.401.521010	OPERS	\$0.00
7035.401.521020	Workers' Compensation	\$0.00
7035.401.521030	Medicare	\$0.00
7035.401.541010	Supplies	\$0.00
7035.401.551760	Advances Out	\$0.00

7035.401.552370	Other Expenses	\$30,000.00
7035.401.561010	Equipment	\$0.00
		\$30,000.00
CONTACT TRACING COVID-19 7036		
7036.401.511010	Salaries - Employee(s)	\$0.00
7036.401.521010	OPERS	\$0.00
7036.401.521020	Workers' Compensation	\$0.00
7036.401.521030	Medicare	\$0.00
7036.401.521060	Insurance – Health & Life	\$0.00
7036.401.541010	Supplies	\$0.00
7036.401.551760	Advances Out	\$0.00
7036.401.552370	Other Expenses	\$30,000.00
7036.401.561010	Equipment	\$0.00
		\$30,000.00
COVID VACCINE NEEDS ASSESS. 7037		
7037.401.541010	Supplies	\$0.00
7037.401.551760	Advances Out	\$0.00
7037.401.552370	Other Expenses	\$0.00
		\$0.00
COVID ENHANCED OPERATIONS 7038		
7038.401.541010	Supplies	\$0.00
7038.401.551760	Advances Out	\$0.00
7038.401.552370	Other Expenses	\$60,000.00
		\$60,000.00
COVID ENHANCED OPERATIONS 7039		
7039.401.541010	Supplies	\$0.00
7039.401.551760	Advances Out	\$0.00
7039.401.552370	Other Expenses	\$30,000.00
		\$30,000.00
PUBLIC HEALTH WORKFORCE 7040		
7040.401.541010	Supplies	\$0.00
7040.401.552370	Advances Out	\$0.00
7040.401.551760	Other Expenses	\$98,182.00
		\$98,182.00

Roll being called upon its adoption, the vote as follows: Mrs. Watkins-aye, Mrs. Price-aye, Mrs. Collins-aye, and Dr. Varian-aye. Motion carried.

Robert G. Harrison, President

Travis Irvan, Secretary

IN THE MATTER OF PERSONNEL MATTERS

Director of Business Operations Christina Bramlage informed the Board that Celeste Artis gave her resignation effective Friday, December 10, 2021. Mrs. Bramlage also informed the Board that Matt Stonerock was promoted to Safety and Sanitation Coordinator.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Travis Irvan informed the Board that Mary Moser was the January Employee of the Month for her work and dedication to the O&M program. The Board thanked Ms. Moser for her hard work.

Mr. Irvan presented the Board with the updated teleworking policy. He also informed the board of the staff kudos received for work completed by Tracy and Kathleen Davis. Mr. Irvan stated that he attended the mayor quarterly meeting, a township meeting, and performed a radio interview. He also attended the One Ohio meeting for our region.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for February 9, 2022, at 1:00 p.m. at the Logan County Health District, President Harrison adjourned the meeting at 2:52 p.m. without opposition.

Robert G. Harrison, President

Travis Irvan, Secretary