

LOGAN SOIL & WATER CONSERVATION DISTRICT

February 20, 2019

BELLEFONTAINE, OHIO 43311

OPENING: TIME: 8:30 a.m. \_\_\_\_\_

ATTENDED BY: JOHNSON\_\_\_\_, KNIGHT\_\_\_\_, LYDEN\_\_\_\_, PHELPS\_\_\_\_, RAMSEY\_\_\_\_, SEARSON\_\_\_\_, BILLENSTEIN\_\_\_\_, HENDERSON\_\_\_\_, SNIPES\_\_\_\_

PUBLIC PARTICIPATION -30 MINUTES MAX-5 MINUTES PER TOPIC

1.0 APPROVED MINUTES OF REGULAR January 2019 MEETING

MOVED \_\_\_\_\_SECOND \_\_\_\_\_KNIGHT\_\_\_\_, JOHNSON\_\_\_\_, LYDEN\_\_\_\_, PHELPS\_\_\_\_, RAMSEY\_\_\_\_

2.0 FINANCIAL: APPROVE FINANCIAL REPORT

MOVED \_\_\_\_\_SECOND \_\_\_\_\_KNIGHT\_\_\_\_, JOHNSON\_\_\_\_, LYDEN\_\_\_\_, PHELPS\_\_\_\_, RAMSEY\_\_\_\_

2.1 Cash Basis Report

2.2 New Auditor Software – Approval or Non Approval System, Sign Letter

MOVED \_\_\_\_\_SECOND \_\_\_\_\_KNIGHT\_\_\_\_, JOHNSON\_\_\_\_, LYDEN\_\_\_\_, PHELPS\_\_\_\_, RAMSEY\_\_\_\_

2.3 Gator Discussion, New Ordered / How to Auction Old One

3.0: OLD BUSINESS:

n/a

4.0 NEW BUSINESS:

4.1 DIY Tour – Area, Ideas for Stops

4.1 Letter of support for IL Elementary Art in pursuit of Grant

4.2 Meet & Greet for new ODA Director – Friday, February 22<sup>nd</sup>

4.3 Local Workgroup – Thursday, March 21<sup>st</sup> \*\*2 supervisors requested, New Model from ODA

4.4 Forestry and Wildlife Workshop – Wednesday, March 13<sup>th</sup>, RSVP’s are being received  
Room Invoice will be received in March, Refreshments will need provided

4.5 OFSWCD Annual Conference – Attendance, Gift Basket for Logan Co. and who is taking

4.6 Grant Workshop March 5<sup>th</sup>, can Jennifer attend – no cost but must RSVP

5.0 REPORTS

5.1 NRCS Updates-Leisha

5.2 ODA Updates – Jocelyn

5.3 MNM UPDATES –Steve

5.4 TECHNICAL UPDATES

6.0 EXECUTIVE SESSION: ANNUAL REVIEWS

MOVED \_\_\_\_\_SECOND \_\_\_\_\_KNIGHT\_\_\_\_, JOHNSON\_\_\_\_, LYDEN\_\_\_\_, PHELPS\_\_\_\_, RAMSEY\_\_\_\_

Entered Time: \_\_\_\_\_

MOVED \_\_\_\_\_SECOND \_\_\_\_\_KNIGHT\_\_\_\_, JOHNSON\_\_\_\_, LYDEN\_\_\_\_, PHELPS\_\_\_\_, RAMSEY\_\_\_\_

Exited Time: \_\_\_\_\_

7.0 ADJOURNMENT TIME: \_\_\_\_\_

MOVED \_\_\_\_\_SECOND \_\_\_\_\_KNIGHT\_\_\_\_, JOHNSON\_\_\_\_, LYDEN\_\_\_\_, PHELPS\_\_\_\_, RAMSEY\_\_\_\_

NEXT REGULAR MEETING DATE: March 20, 2019 8:30 a.m.

# JANUARY

## LEAVE BALANCES

As of 02/08/19

NAME	ANNUAL	SICK	COMP
ABBI HASTINGS	73.816	29.700	17.000
	75.390	29.300	17.000
LORRE CULP	26.944	73.260	0.000
	26.940	73.260	0.000
STEVE SEARSON	317.839	1651.690	0.390
	317.820	1651.690	0.390
JENNIFER SNIPEs	18.600	109.185	7.630
	18.600	109.190	7.630

## SPECIAL FUNDS

	Debit	Credit	Balance	Voucher #
BEGINNING			95,104.00	
Salaries	8,142.08	\$	86,961.92	
PERS	1,139.88	\$	85,822.04	
Worker's Comp	-	\$	85,822.04	
Hospitalization / Life Insurance	537.66	\$	85,284.38	
Medicare	115.16	\$	85,169.22	
Bellefontaine Examiner - Meeting Dates/Times	29.17	\$	85,140.05	#1029
Verizon - January Wireless Bill	43.10	\$	85,096.95	#1030
Vectren - January Gas Bill	77.97	\$	85,018.98	#1031
Submitted - DP & L	132.12	\$	84,886.86	#1032
Submitted - ILWP (January Copier Usage)	383.33	\$	84,503.53	#1033
State Match - January	-	\$ 6,366.00	90,869.53	1/8/2019
DECEMBER TOTALS	10,600.47	\$ 6,366.00		

## Anticipated-

UTV - Steve				
Examiner - Financial Legal Notice				
Submitted - February Verizon	43.08			#1034
Submitted - February Vectren	131.45			#1035
Submitted - February DP & L	149.29			#1036
Submitted - OFSWCD Conference Reg.	320.00			#1037
Submitted - February SuperFleet	53.14			#1038

DISTRICT FUNDS	Debit	Credit	Dedicated	Balance	Check #
BEGINNING				138,028.62	
Cash (for Change)		\$ 100.00		137,928.62	
PNC Savings		\$ 53,385.99		84,542.63	
PNC Interest	\$ 8.16			84,550.79	
Union Banking Co. #7945		\$ 31,268.10		53,282.69	
Union Banking Co. #8149		\$ 20,000.00		33,282.69	
"Education Grants"		\$ 13,673.62		19,609.07	
OEEF Teacher Workshop Grant		\$ 1,941.76		17,667.31	
United States Post Office - Winter Newsletter	\$ 158.58			17,508.73	#6309
Deposit - Tree Sales (C. Godwin)	\$ 80.00			17,588.73	10-Jan
Citizens Federal (January Interest)	\$ 0.46			17,589.19	10-Jan
Deposit - Tree Sales (T. Rapp, D. Campbell, J. Hyer)	\$ 81.00			17,670.19	14-Jan
Deposit - Tree Sales (R. Anderson, S. Mallory, L. Hughes)	\$ 105.00			17,775.19	17-Jan
The Exchange Club - Flag Service	\$ 35.00			17,740.19	#6310
ILDC	\$ 15.00			17,725.19	#6311
OFSWCD - Don Rehl Envirothon Donation	\$ 150.00			17,575.19	#6312
Logan Co. Chamber (10 Plat Books for Resale)	\$ 190.00			17,385.19	#6313
Deposit - ILWP Rent		\$ 250.00		17,635.19	25-Jan
Deposit - Tree Sale (A. Traucht)		\$ 10.00		17,645.19	25-Jan
Deposit - Tree Sale (C. Lamb)		\$ 20.00		17,665.19	28-Jan
January Totals	\$ 548.58	\$ 554.62	\$ 120,369.47	\$ 138,034.66	District Funds
				\$ 33,280.57	Citizens

Anticipated -					
** CASH, BL Science Fair	\$ 60.00				
County Classifieds - 1 Ad	\$ 127.50				
VISA - 1 Facebook Ad	\$ 21.00				
VISA - Postcard Stamps	\$ 14.00				
VISA - Gift Basket Items for OFSWCD					
Grant Expenses (Wildlife Workshop Room & Food)					
Grant Expenses (School/DIY Tour Prep)					
Grant Expenses *OEEF (Final Dissimination)					

**ACCOUNTS RECEIVABLE** None Outstanding  
**EXPENSE ACCOUNTS** No Reimbursements Due

# MTD Fund Report for Year 2019 Month 01 - Logan County Auditor

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
7010	Soil Conservation	137,352.85	6,366.00	13,881.39	129,837.46	38,784.34	91,053.12
1 Funds		137,352.85	6,366.00	13,881.39	129,837.46	38,784.34	91,053.12

-39969.05 LWOP Unencumbered Below  
 + 1001.15 See Note → LWOP → SWCP  
90869.56 ✓  
 off 02/05/19

to SWCP from LWOP Unencumbered  
 (\$2500.00 - \$1498.85) Balance  
 94102.85 + 1001.15 = 95104.00  
 43250.00 - 1001.15 = 42248.85

Logan SWCD Special Funds

2/5/2019 8:16 AM

Register: SPECIAL FUND BALANCE

From 01/01/2019 through 01/31/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/04/2019	2074	LORRE CULP	510101 · L-1020 SAL...	SALARY PP: ...	631.04			94,472.96
01/04/2019	2075	STEVE SEARSON	510101 · L-1020 SAL...	SALARY PP: ...	2,320.00			92,152.96
01/04/2019	2076	JENNIFER SNIPES	510101 · L-1020 SAL...	SALARY PP: ...	1,120.00			91,032.96
01/04/2019	2083	MEDICARE	650101 · L-1140 ME...	MEDICARE P...	56.49			90,976.47
01/08/2019	137		330501 · STATE MAT...	JANUARY 20...			6,366.00	97,342.47
01/11/2019	2071	BELLEFONTAINE ...	640101 · L-1130 OTH...	2019 PUBLIC ...	29.17			97,313.30
01/11/2019	2072	VERIZON WIRELE...	640101 · L-1130 OTH...	JANUARY WI...	43.10			97,270.20
01/11/2019	2073	VECTREN ENERG...	640101 · L-1130 OTH...	JANUARY GA...	77.94			97,192.26
01/12/2019	2082	PERS	610101 · L-1110 PERS	DECEMBER 2...	1,139.88			96,052.38
01/17/2019	2080	DAYTON POWER ...	640101 · L-1130 OTH...	JANUARY EL...	132.12			95,920.26
01/18/2019	2077	LORRE CULP	510101 · L-1020 SAL...	SALARY PP: ...	631.04			95,289.22
01/18/2019	2078	STEVE SEARSON	510101 · L-1020 SAL...	SALARY PP: ...	2,320.00			92,969.22
01/18/2019	2079	JENNIFER SNIPES	510101 · L-1020 SAL...	SALARY PP: ...	1,120.00			91,849.22
01/18/2019	2084	MEDICARE	650101 · L-1140 ME...	MEDICARE P...	58.67			91,790.55
01/18/2019	2085	HOSPITALIZATIO...	630101 · L-1121 HOS...	FEB 2019 LIF...	3.30			91,787.25
01/18/2019	2086	HOSPITALIZATIO...	630101 · L-1121 HOS...	FEB 2019 HO...	534.36			91,252.89
01/25/2019	2081	INDIAN LAKE WA...	549901 · L-1040 CON...	ILWP COPIER...	383.33			90,869.56 ✓

*gms*  
02/05/19

8:11 AM  
02/05/19  
Cash Basis

**Logan SWCD Special Funds**  
**Balance Sheet**  
As of January 31, 2019

	<u>Jan 31, 19</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
SPECIAL FUND BALANCE	90,869.56
Total Checking/Savings	<u>90,869.56</u>
Total Current Assets	<u>90,869.56</u>
<b>TOTAL ASSETS</b>	<u><u>90,869.56</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
32000 · Unrestricted Net Assets	95,104.00
Net Income	<u>-4,234.44</u>
Total Equity	<u>90,869.56</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>90,869.56</u></u>

9:17 AM  
 02/05/19  
 Cash Basis

## Logan SWCD Special Funds Profit & Loss Budget Performance January 2019

	Jan 19	Budget	\$ Over Budget	Jan 19
<b>Income</b>				
321001 · COUNTY GRANTS	0.00	135,435.59	-135,435.59	0.00
330001 · STATE GRANTS	0.00	80,000.00	-80,000.00	0.00
330501 · STATE MATCHING FUNDS	6,366.00			6,366.00
<b>Total Income</b>	<b>6,366.00</b>	<b>215,435.59</b>	<b>-209,069.59</b>	<b>6,366.00</b>
<b>Expense</b>				
510101 · L-1020 SALARY	8,142.08	109,022.45	-100,880.37	8,142.08
520101 · L-1025 OFFICE SUPPLIES	0.00	1,000.00	-1,000.00	0.00
520104 · L-1080 EDUCATION	0.00	600.00	-600.00	0.00
549901 · L-1040 CONTRACTS & REPAIRS	383.33	6,000.00	-5,616.67	383.33
560101 · L-1060 RENT	0.00	8,850.00	-8,850.00	0.00
561501 · L-1030 EQUIPMENT	0.00	12,500.00	-12,500.00	0.00
590201 · L-1090 TRAVEL & EXPENSE	0.00	500.00	-500.00	0.00
610101 · L-1110 PERS	1,139.88	15,263.14	-14,123.26	1,139.88
620101 · L-1120 WORKER'S COMP	0.00	3,270.00	-3,270.00	0.00
630101 · L-1121 HOSPITALIZATION	537.66	6,100.00	-5,562.34	537.66
640101 · L-1130 OTHER, MISCELLANEOUS	282.33	10,000.00	-9,717.67	282.33
650101 · L-1140 MEDICARE	115.16	1,580.00	-1,464.84	115.16
660101 · L-1150 Contingency/Payout	0.00	40,750.00	-40,750.00	0.00
<b>Total Expense</b>	<b>10,600.44</b>	<b>215,435.59</b>	<b>-204,835.15</b>	<b>10,600.44</b>
<b>Net Income</b>	<b>-4,234.44</b>	<b>0.00</b>	<b>-4,234.44</b>	<b>-4,234.44</b>

9:17 AM  
 02/05/19  
 Cash Basis

## Logan SWCD Special Funds Profit & Loss Budget Performance January 2019

	YTD Budget	\$ Over Budget	Annual Budget
<b>Income</b>			
321001 · COUNTY GRANTS	135,435.59	-135,435.59	135,435.59
330001 · STATE GRANTS	80,000.00	-80,000.00	80,000.00
330501 · STATE MATCHING FUNDS			
<b>Total Income</b>	<b>215,435.59</b>	<b>-209,069.59</b>	<b>215,435.59</b>
<b>Expense</b>			
510101 · L-1020 SALARY	109,022.45	-100,880.37	109,022.45
520101 · L-1025 OFFICE SUPPLIES	1,000.00	-1,000.00	1,000.00
520104 · L-1080 EDUCATION	600.00	-600.00	600.00
549901 · L-1040 CONTRACTS & REPAIRS	6,000.00	-5,616.67	6,000.00
560101 · L-1060 RENT	8,850.00	-8,850.00	8,850.00
561501 · L-1030 EQUIPMENT	12,500.00	-12,500.00	12,500.00
590201 · L-1090 TRAVEL & EXPENSE	500.00	-500.00	500.00
610101 · L-1110 PERS	15,263.14	-14,123.26	15,263.14
620101 · L-1120 WORKER'S COMP	3,270.00	-3,270.00	3,270.00
630101 · L-1121 HOSPITALIZATION	6,100.00	-5,562.34	6,100.00
640101 · L-1130 OTHER, MISCELLANEOUS	10,000.00	-9,717.67	10,000.00
650101 · L-1140 MEDICARE	1,580.00	-1,464.84	1,580.00
660101 · L-1150 Contingency/Payout	40,750.00	-40,750.00	40,750.00
<b>Total Expense</b>	<b>215,435.59</b>	<b>-204,835.15</b>	<b>215,435.59</b>
<b>Net Income</b>	<b>0.00</b>	<b>-4,234.44</b>	<b>0.00</b>



LOGANSWCDDISTRICT

2/14/2019 8:34 AM

Register: 111100 CHECKING-CITIZENS FED

From 01/01/2019 through 01/31/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/07/2019	6309	USPS	522800 ADVERTISI...	WINTER 2019...	158.58	X		33,124.11
01/10/2019	036548	CHUCK GODWIN	321500 SALE OF PR...	TREE SALES		X	80.00	33,204.11
01/10/2019	036550	CITIZENS FEDERAL	321800 OTHER REV...	01/01/19-01/10...		X	0.46	33,204.57
01/14/2019	036551	TOM RAPP	321500 SALE OF PR...	TREE SALE		X	20.00	33,224.57
01/14/2019	036552	DAVID CAMPBELL	321500 SALE OF PR...	TREE SALE		X	44.00	33,268.57
01/14/2019	036553	JEFF HYER	321500 SALE OF PR...	TREE SALE		X	17.00	33,285.57
01/17/2019	036554	ROBERT ANDERS...	321500 SALE OF PR...	TREE SALE		X	27.00	33,312.57
01/17/2019	036555	SUZY MALLORY	321500 SALE OF PR...	TREE SALES		X	68.00	33,380.57
01/17/2019	036556	LINDA HUGHES	321500 SALE OF PR...	TREE SALES		X	10.00	33,390.57
01/17/2019	6310	THE EXCHANGE C...	522920 OTHER EXP...	2019 FLAG SE...	35.00	X		33,355.57
01/17/2019	6311	ILDC	522920 OTHER EXP...	2019 ILDC M...	15.00			33,340.57
01/17/2019	6312	OFSWCD-ENVIRO...	522920 OTHER EXP...	2019 DON RE...	150.00	X		33,190.57
01/17/2019	6313	LOGAN COUNTY ...	522930 SALE OF PR...	10 PLAT BOO...	190.00			33,000.57
01/25/2019	036557	ILWP	321600 RENTALS:32...	JANUARY RE...		X	250.00	33,250.57
01/25/2019	036558	AL TRAUCHT	321500 SALE OF PR...	TREE SALES		X	10.00	33,260.57
01/28/2019	036559	CHARLES LAMB	321500 SALE OF PR...	TREE SALES		X	20.00	33,280.57 ✓

*Matches  
checkbook  
9/15*

9:35 AM  
02/14/19  
Cash Basis

**LOGANSWCDDISTRICT**  
**Balance Sheet**  
**As of January 31, 2019**

	<u>Jan 31, 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
100000 CASH ON HAND	100.00
111100 CHECKING-CITIZENS FED	33,280.57
121000 PNC BANK SVINGS #42.494	53,385.99
131000 UNION BANKING CO #7945	31,268.10
141000 UNION BANKING CO #8149	20,000.00
<b>Total Checking/Savings</b>	<u>138,034.66</u>
<b>Total Current Assets</b>	<u>138,034.66</u>
<b>TOTAL ASSETS</b>	<u><b>138,034.66</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
180000 Unrestricted Net Assets	10,188.13
300000 Opening Balance Equity	127,840.49
Net Income	6.04
<b>Total Equity</b>	<u>138,034.66</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>138,034.66</b></u>