

LOGAN SOIL & WATER CONSERVATION DISTRICT

June 19, 2019

BELLEFONTAINE, OHIO 43311

**OPENING: TIME: 8:30 a.m.** \_\_\_\_\_

ATTENDED BY: JOHNSON\_\_\_\_, KNIGHT\_\_\_\_, LYDEN\_\_\_\_, PHELPS\_\_\_\_, RAMSEY\_\_\_\_, SEARSON\_\_\_\_, BILLENSTEIN\_\_\_\_, HENDERSON\_\_\_\_, SNIPES\_\_\_\_

**PUBLIC PARTICIPATION -30 MINUTES MAX-5 MINUTES PER TOPIC**

**Abbi Hastings – Copier Update**

**1.0 APPROVED MINUTES OF REGULAR May 2019 MEETING**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_ KNIGHT \_\_\_\_\_, JOHNSON \_\_\_\_\_, LYDEN \_\_\_\_\_, PHELPS \_\_\_\_\_, RAMSEY \_\_\_\_\_

**2.0 REPORTS**

- 2.1 NRCS Updates-Leisha
- 2.2 ODA Updates – Jocelyn
- 2.3 MNM UPDATES –Steve
- 2.4 TECHNICAL UPDATES
- 2.5 BOARD REPORTS

**3.0 FINANCIAL: APPROVE FINANCIAL REPORT**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_ KNIGHT \_\_\_\_\_, JOHNSON \_\_\_\_\_, LYDEN \_\_\_\_\_, PHELPS \_\_\_\_\_, RAMSEY \_\_\_\_\_

**4.0 OLD BUSINESS:**

- 4.1 Camp Canopy Scholarship was issued in the amount of \$200.00 to B. Young, Jennifer delivered to his parent
- 4.2 Ohio ODA Farm Family Nomination was received by Emily Heppner
- 4.3 Indian Lake Elementary School received a grant. We had previously written a collaboration letter to assist in their receiving grant.
- 4.4 Completed Internal Review, Jocelyn provided feedback
- 4.5 Submitted final reports for OEEF Grant on Monday, June 3<sup>rd</sup>

**5.0 NEW BUSINESS:**

- 5.1 Promotional Items for Logan County Fair, Visibility at Logan County Fair
  - \*Vertical Banner @ \$175, include flyer display at bottom of banner
  - \*Shirts for Steve, Joe, Jennifer @ \$75
  - \*Fans, Qty. 500 @ \$375
  - \*Snacks for Barnyard Olympics @ \$50
  - \*Cornhole Competition Prizes @ \$105

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_ KNIGHT \_\_\_\_\_, JOHNSON \_\_\_\_\_, LYDEN \_\_\_\_\_, PHELPS \_\_\_\_\_, RAMSEY \_\_\_\_\_

- 5.2 Logan SWCD Policies and Procedures  
Administrative Guidance for SWCDs and Board of Supervisor Sections – Changes Approval

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_ KNIGHT \_\_\_\_\_, JOHNSON \_\_\_\_\_, LYDEN \_\_\_\_\_, PHELPS \_\_\_\_\_, RAMSEY \_\_\_\_\_

- 5.3 Annual Banquet, Entertainment??
- 5.4 Election Progress Update
- 5.5 DIY Tour/School Day Update

**6.0 ADJOURNMENT TIME:** \_\_\_\_\_

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_ KNIGHT \_\_\_\_\_, JOHNSON \_\_\_\_\_, LYDEN \_\_\_\_\_, PHELPS \_\_\_\_\_, RAMSEY \_\_\_\_\_

**NEXT REGULAR MEETING DATE: July 17, 2019 8:30 a.m.**

# MAY

## LEAVE BALANCES

As of 06/07/19

NAME	ANNUAL	SICK	COMP
ABBI HASTINGS	115.216	37.100	9.250
	116.790	36.700	9.250
LORRE CULP	37.004	71.820	0.000
	37.000	71.820	0.000
STEVE SEARSON	329.675	1666.090	0.390
	329.620	1666.090	0.390
JENNIFER SNIPE	48.000	142.585	2.510
	48.000	142.590	2.510

## SPECIAL FUNDS

	Debit	Credit	Balance	Voucher #
BEGINNING			161,282.00	
Salaries	8,626.24	\$	152,655.76	
PERS	1,207.67	\$	151,448.09	
Worker's Comp	-	\$	151,448.09	
Hospitalization / Life Insurance	537.66	\$	150,910.43	
Medicare	120.29	\$	150,790.14	
State Match - March		\$ 6,366.00	157,156.14	5/8/2019
Verizon Wireless	43.08	\$	157,113.06	#1054
Vectren	40.13	\$	157,072.93	#1055
ILWP - March Usage	383.33	\$	156,689.60	#1056
ILWP - April Usage	383.33	\$	156,306.27	#1057
Staples - Laptop	649.99	\$	155,656.28	#1058
Steve Austin's Auto Group	62.33	\$	155,593.95	#1059
DP & L	133.29	\$	155,460.66	#1060
February Totals	12,187.34	\$ 6,366.00		Matches County

## Anticipated-

Submitted -COSA INSURANCE - for year	\$ 1,008.12	#1061
Submitted - Vectren June	\$ 34.68	#1062
Submitted - ILWP May Copier Usage	\$ 383.33	#1063
Submitted - Verizon June	\$ 43.08	#1064
Submitted - Superfleet June	\$ 75.96	#1065
Submitted - DP & L June	\$ 140.63	#1066
Submitted - ILWP June Copier Usage	\$ 383.33	#1067

**DISTRICT FUNDS**

	Debit	Credit	Dedicated	Balance	Check #
BEGINNING				141,427.80	
Cash (for Change)		\$	100.00	141,327.80	
PNC Savings		\$	53,417.59	87,910.21	
PNC Interest	\$	8.16		87,918.37	
Union Banking Co. #7945		\$	31,268.10	56,650.27	
Union Banking Co. #8149		\$	20,000.00	36,650.27	
"Education Grants"		\$	13,450.01	23,200.26	
OEEF Teacher Workshop Grant		\$		23,200.26	
Deposit	\$	270.00		23,470.26	2-May
Deposit	\$	30.00		23,500.26	7-May
Deposit	\$	603.46		24,103.72	9-May
Deposit	\$	13.00		24,116.72	10-May
Citizens Federal - Interest	\$	1.83		24,118.55	10-May
Miami SWCD - Tree Shipping	\$ 31.95			24,086.60	#6330
Marvin McCully - Butterfly Milkweed Refund	\$ 82.18			24,004.42	#6331
Herb Leen - Butterfly Milkweed Refund	\$ 13.69			23,990.73	#6332
Furness Farms (John) - Butterfly Milkweed Refund	\$ 68.48			23,922.25	#6333
Area IV Envirothon Donation c/o Nikki Hawk	\$ 100.00			23,822.25	#6334
Bill Fulton - Envirothon Contract	\$ 517.00			23,305.25	#6335
FNB of Omaha (Visa) Envirothon, Books, Soil Tests	\$ 361.36			22,943.89	#6336
Camp Canopy - Educational Grant Scholarship	\$ 200.00			22,743.89	#6337
Superfleet Mastercard	\$ 136.55			22,607.34	#6338
Deposit	\$	263.00		22,870.34	23-May
<b>February Totals</b>	<b>\$ 1,511.21</b>	<b>\$ 1,189.45</b>	<b>\$ 118,235.70</b>	<b>\$ 141,106.04</b>	District Funds
			matches checkbook	<b>\$ 36,320.35</b>	Citizens

Anticipated -

Spectrum Analytic, Inc. (soil samples)	\$	36.00			
Bentley Seeds	\$	20.84			
FNB of Omaha - Postage					

**ACCOUNTS RECEIVABLE  
EXPENSE ACCOUNTS**

# MTD Fund Report for Year 2019 Month 05 - Logan County Auditor

Fund	Description	Beg Bal	MTD Rec	MTD Exp	Unexp	Enc	Unenc
7010	Soil Conservation	188,851.73	6,366.00	15,467.57	179,750.16	10,941.48	168,808.68
1 Funds		188,851.73	6,366.00	15,467.57	179,750.16	10,941.48	168,808.68

-25290.65 LWOP UNENCUMBERED  
 + 1001.15 LWOP NEG CASH  
\$ 155,140.16 CARRYOVER



LOGAN SWCD CASH ✓

Logan SWCD Special Funds

6/3/2019 9:17 AM

Register: SPECIAL FUND BALANCE

From 05/01/2019 through 05/31/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/02/2019	2149	VERIZON WIRELE...	640101 · L-1130 OTH...	MAY JET PACK	43.08			161,238.92
05/02/2019	2150	VECTREN ENERG...	640101 · L-1130 OTH...	MAY NATUR...	40.13			161,198.79
05/02/2019	2151	INDIAN LAKE WA...	549901 · L-1040 CON...	MARCH COPL...	383.33			160,815.46
05/02/2019	2152	INDIAN LAKE WA...	549901 · L-1040 CON...	APRIL COPIE...	383.33			160,432.13
05/02/2019	2158	PERS	610101 · L-1110 PERS	OPERS MAY	1,207.67			159,224.46
05/08/2019	142		330501 · STATE MAT...	MAY STATE ...			6,366.00	165,590.46
05/10/2019	2145	STAPLES CREDIT ...	561501 · L-1030 EQU...	LAPTOP	649.99			164,940.47
05/10/2019	2146	LORRE CULP	510101 · L-1020 SAL...	SALARY PP: ...	649.92			164,290.55
05/10/2019	2147	STEVE SEARSON	510101 · L-1020 SAL...	SALARY PP: ...	2,429.60			161,860.95
05/10/2019	2148	JENNIFER SNIPES	510101 · L-1020 SAL...	SALARY PP: ...	1,233.60			160,627.35
05/10/2019	2159	MEDICARE	650101 · L-1140 ME...	MEDICARE P...	59.06			160,568.29
05/16/2019	2161	HOSPITALIZATIO...	630101 · L-1121 HOS...	JUNE HEALT...	534.36			160,033.93
05/16/2019	2162	HOSPITALIZATIO...	630101 · L-1121 HOS...	JUNE LIFE IN...	3.30			160,030.63
05/17/2019	2153	STEVE AUSTIN'S A...	520101 · L-1025 OFF...	OIL CHANGE ...	62.33			159,968.30
05/17/2019	2154	DAYTON POWER ...	640101 · L-1130 OTH...	MAY ELECTR...	133.29			159,835.01
05/24/2019	2155	LORRE CULP	510101 · L-1020 SAL...	SALARY PP: ...	649.92			159,185.09
05/24/2019	2156	STEVE SEARSON	510101 · L-1020 SAL...	SALARY PP: ...	2,429.60			156,755.49
05/24/2019	2157	JENNIFER SNIPES	510101 · L-1020 SAL...	SALARY PP: ...	1,233.60			155,521.89
05/24/2019	2160	MEDICARE	650101 · L-1140 ME...	MEDICARE P...	61.23			155,460.66

9:19 AM  
06/03/19  
Cash Basis

**Logan SWCD Special Funds**  
**Balance Sheet**  
**As of May 31, 2019**

	<u>May 31, 19</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
SPECIAL FUND BALANCE	155,460.66
Total Checking/Savings	<u>155,460.66</u>
Total Current Assets	<u>155,460.66</u>
<b>TOTAL ASSETS</b>	<u><u>155,460.66</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
32000 - Unrestricted Net Assets	95,104.00
Net Income	60,356.66
Total Equity	<u>155,460.66</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>155,460.66</u></u>

9:35 AM  
 06/03/19  
 Cash Basis

## Logan SWCD Special Funds Profit & Loss Budget Performance May 2019

	May 19	Budget	\$ Over Budget	Jan - May 19
<b>Income</b>				
321001 · COUNTY GRANTS	0.00			110,000.00
330001 · STATE GRANTS	0.00			0.00
330501 · STATE MATCHING FUNDS	6,366.00			31,830.00
<b>Total Income</b>	<b>6,366.00</b>			<b>141,830.00</b>
<b>Expense</b>				
510101 · L-1020 SALARY	8,626.24			45,991.84
520101 · L-1025 OFFICE SUPPLIES	62.33			316.80
520104 · L-1080 EDUCATION	0.00			0.00
549901 · L-1040 CONTRACTS & REPAIRS	766.66			1,647.92
560101 · L-1060 RENT	0.00			2,513.12
561501 · L-1030 EQUIPMENT	649.99			11,034.31
590201 · L-1090 TRAVEL & EXPENSE	0.00			320.00
610101 · L-1110 PERS	1,207.67			5,801.08
620101 · L-1120 WORKER'S COMP	0.00			1,635.00
630101 · L-1121 HOSPITALIZATION	537.66			2,688.30
640101 · L-1130 OTHER, MISCELLANEOUS	216.50			8,876.37
650101 · L-1140 MEDICARE	120.29			648.60
660101 · L-1150 Contingency/Payout	0.00			0.00
<b>Total Expense</b>	<b>12,187.34</b>			<b>81,473.34</b>
<b>Net Income</b>	<b>-5,821.34</b>			<b>60,356.66</b>

9:35 AM  
 06/03/19  
 Cash Basis

## Logan SWCD Special Funds Profit & Loss Budget Performance May 2019

	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
<b>Income</b>			
321001 · COUNTY GRANTS	135,435.59	-25,435.59	135,435.59
330001 · STATE GRANTS	80,000.00	-80,000.00	80,000.00
330501 · STATE MATCHING FUNDS			
<b>Total Income</b>	<b>215,435.59</b>	<b>-73,605.59</b>	<b>215,435.59</b>
<b>Expense</b>			
510101 · L-1020 SALARY	109,022.45	-63,030.61	109,022.45
520101 · L-1025 OFFICE SUPPLIES	1,000.00	-683.20	1,000.00
520104 · L-1080 EDUCATION	600.00	-600.00	600.00
549901 · L-1040 CONTRACTS & REPAIRS	6,000.00	-4,352.08	6,000.00
560101 · L-1060 RENT	8,850.00	-6,336.88	8,850.00
561501 · L-1030 EQUIPMENT	12,500.00	-1,465.69	12,500.00
590201 · L-1090 TRAVEL & EXPENSE	500.00	-180.00	500.00
610101 · L-1110 PERS	15,263.14	-9,462.06	15,263.14
620101 · L-1120 WORKER'S COMP	3,270.00	-1,635.00	3,270.00
630101 · L-1121 HOSPITALIZATION	6,100.00	-3,411.70	6,100.00
640101 · L-1130 OTHER, MISCELLANEOUS	10,000.00	-1,123.63	10,000.00
650101 · L-1140 MEDICARE	1,580.00	-931.40	1,580.00
660101 · L-1150 Contingency/Payout	40,750.00	-40,750.00	40,750.00
<b>Total Expense</b>	<b>215,435.59</b>	<b>-133,962.25</b>	<b>215,435.59</b>
<b>Net Income</b>	<b>0.00</b>	<b>60,356.66</b>	<b>0.00</b>



LOGANSWCDDISTRICT

6/14/2019 8:36 AM

Register: 111100 CHECKING-CITIZENS FED

From 05/01/2019 through 05/31/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/02/2019	420477	DAMEN GAIER	321500 SALE OF PR...	1 PLAT BOOK		X	20.00	36,670.27
05/02/2019	420478	ILWP	321600 RENTALS:32...	APRIL RENT		X	250.00	36,920.27
05/07/2019	420479	MARCUS SCHLAB...	321800 OTHER REV...	GRAZING CH...		X	30.00	36,950.27
05/09/2019	420481	GREG CULP	-split-	Deposit		X	590.46	37,540.73
05/09/2019	420482	MIKE ECKSTEIN	321800 OTHER REV...	SOIL TEST		X	13.00	37,553.73
05/10/2019	420483	NANCY JACKSON	321800 OTHER REV...	SOIL TEST		X	13.00	37,566.73
05/10/2019	420484	CITIZENS FEDERAL	321800 OTHER REV...	INTEREST 04/...		X	1.83	37,568.56
05/15/2019	6330	MIAMI SWCD	522930 SALE OF PR...	TREE DELIV...	31.95	X		37,536.61
05/16/2019	6331	MARVIN MC CULLY	522910 REIMBURSE...	REIMBERSE...	82.18	X		37,454.43
05/16/2019	6332	HERB LEEN	522910 REIMBURSE...	REIMBERSE...	13.69	X		37,440.74
05/16/2019	6333	FURNESS FARMS	522910 REIMBURSE...	REIMBERSE...	68.48	X		37,372.26
05/16/2019	6334	AREA IV ENVIROT...	522920 OTHER EXP...	2019 AREA IV...	100.00	X		37,272.26
05/16/2019	6335	BILL FULTON	521000 EDUCATION ...	ENVIROTHO...	517.00	X		36,755.26
05/16/2019	6336	FIRST NATIONAL ...	-split-		361.36	X		36,393.90
05/20/2019	6337	CAMP CANOPY	521000 EDUCATION ...	CAMP ATTEN...	200.00	X		36,193.90
05/22/2019	420485	SAM GRAGO	321800 OTHER REV...	SOIL TEST		X	13.00	36,206.90
05/23/2019	420486	ILWP	321600 RENTALS:32...	MAY RENT		X	250.00	36,456.90
05/23/2019	6338	SUPER FLEET MA...	522920 OTHER EXP...	MAY BILL	136.55	X		✓ 36,320.35

*Matches  
Checkbook &  
Statement*

8:49 AM  
06/14/19  
Cash Basis

**LOGANSWCDDISTRICT**  
**Balance Sheet**  
**As of May 31, 2019**

	<u>May 31, 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
100000 CASH ON HAND	100.00
111100 CHECKING-CITIZENS FED	36,320.35
121000 PNC BANK SVINGS #42..494	53,417.59
131000 UNION BANKING CO #7945	31,268.10
141000 UNION BANKING CO #8149	20,000.00
<b>Total Checking/Savings</b>	<u>141,106.04</u>
<b>Total Current Assets</b>	<u>141,106.04</u>
<b>TOTAL ASSETS</b>	<u><u>141,106.04</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
180000 Unrestricted Net Assets	10,188.13
300000 Opening Balance Equity	127,840.49
Net Income	3,077.42
<b>Total Equity</b>	<u>141,106.04</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>141,106.04</u></u>