



The Board of the Logan County Health District (LCHD) met in regular session Wednesday, November 9, 2022. President Harrison called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Dr. Varian, Mrs. Watkins, Mrs. Collins, and Mrs. Wish. Administration present at the LCHD were Health Commissioner Travis Irvan, Deputy Health Commissioner Donna Peachey, Director of Environmental Health Timothy M. Smith, Director of Nursing Kelly Reaver, and Director of Business Operations Christina Bramlage. No guests were present.

#### **IN THE MATTER OF CONSENT AGENDA**

The items on the consent agenda this month are

- October's Board minutes;
- monthly bill vouchers;
- September's financial reports;
- routine bookkeeping matters;
- updating policy section 3.5 resignation/retirement;
- updating policy section 5.05 bereavement leave; and
- Donna Peachey's resignation effective January 6, 2023.

It was moved by Mrs. Watkins and seconded by Mrs. Wish that the Board approves all consent agenda items. Ayes: Dr. Varian, Mrs. Collins, Mrs. Wish, and Mrs. Watkins. Nays: none. Motion carried. (See Notes to Minutes for details.)

#### **IN THE MATTER OF INTRODUCTION OF NEW STAFF**

There are no new employees to introduce.

#### **IN THE MATTER OF PUBLIC FORUM**

No one was present for the public forum.

#### **IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATE**

The Food Survey by the Ohio Department of Health (ODH) reportedly will now take seven (7) total days from November 7 through 16, 2022.

#### **IN THE MATTER OF NUISANCE UPDATES FROM PREVIOUS BOARD MEETING**

##### ***James Gilliam, 211 E. Main Street, Belle Center***

Mr. Gilliam is the new owner of the property, which was inspected on August 4, 2022, by Amanda Harshfield, EHSIT. Mrs. Harshfield observed the house and back porch roofs with several large holes in them, gutters and siding falling off, a garage with a caved-in roof, and an overgrowth of vegetation that limits access to the front porch. On August 31, 2022, a 30-day Environmental Order was issued. A follow-up inspection revealed no further improvement. A thirty (30) day Board of Health order was issued and mailed on October 12, 2022. The return receipt card was received as signed on October 21, 2022. A final reinspection is scheduled for November 21, 2022.

#### **IN THE MATTER OF NEW NUISANCES**

##### ***Toni Lee Henry, 506 W. Columbus Street, Kenton***

Mr. Henry is the new owner of the property at 6081 St. Rt. 274, Huntsville, which was inspected on May 3, 2022, by Amanda Harshfield, EHSIT, who observed a vacant house with broken out windows and an open hole on the side where a chimney for a wood burner was removed. On June 9, 2022, an Environmental Order was issued to repair the house to a habitable condition or remove it by the end of 2022. A follow-up inspection on November 2, 2022, revealed no windows had been replaced. Also, new solid wastes in the form of scrap tires outside of the barns and an accumulation of parted-out junk vehicles have since been added to the property. It was moved by Dr. Varian and seconded by Mrs. Collins to declare that the condition constitutes a public health nuisance and issue an order to correct the violation by repairing (or have a signed contract to repair) the home into an inhabitable condition and

remove all solid wastes to a licensed disposal facility within thirty (30) days of receipt of the order. Ayes: Mrs. Watkins, Mrs. Wish, Mrs. Collins, and Dr. Varian. Nays: none. Motion carried.

**Robert Gilroy (deceased), last known owner of an open and dilapidated manufactured home at 11400 Pocahontas Path and a caved-in house at 11393 Blackhawk Drive, both in Chippewa Park, Lakeview**

The Stokes Township trustees are requesting that the structures be condemned by the Logan County Board of Health so that township funding may be used to have them razed. Pictures of the open and damaged structures were taken to document their condition allowing Health Commissioner Travis Irvan to approve placarding both structures on November 7, 2022, but now the Board is requested to provide their concurrence. It was moved by Mrs. Wish and seconded by Mrs. Watkins to declare that the condition of each structure constitutes a public health nuisance and issue a condemnation order for each because the structures are unsafe and no longer inhabitable. Ayes: Dr. Varian, Mrs. Collins, Mrs. Watkins, and Mrs. Wish. Nays: none. Motion carried.

**IN THE MATTER OF FOOD FACILITY UPDATE FROM PREVIOUS BOARD MEETING**

***Abneet Singh, statutory agent for license holder GNC Petroleum, Inc, 125 Sandusky Street North, Rushsylvania***

Mr. Singh was cited by Environmental Health Specialist in Training (EHSIT) Amanda Harshfield on July 20, 2022, for a third violation of not providing proof of a Certified Food Protection Manager and not repairing a damaged grease interceptor (trap) to contain odor. A Board order was mailed certified on August 17, 2022, requiring that the violations be corrected within fourteen (14) days of the receipt of the order, or appear before the Board of Health at the next regularly scheduled meeting following the compliance date for a license suspension hearing if proof of compliance with the order is not attained. The return receipt card was returned by the postal service unsigned, so the order was hand delivered by Harshfield to the business. A copy of a Manager's Certification has since been received, but an inspection by Plumbing Inspector Chandler Wren revealed that an undersized grease interceptor was poorly installed without a plumbing permit by an unregistered contractor. An application and a check were received for a single fixture plumbing permit on the day of the October Board meeting to replace the undersized grease interceptor. An extension was granted to allow the owner to complete the replacement by the next Board of Health meeting on November 9, 2022. To date, the permit has not been issued due to no further communication from the owner or a registered plumbing contractor. It was moved by Mrs. Collins and seconded by Dr. Varian to immediately rescind the Retail Food Establishment license of the facility until full plumbing compliance is achieved as documented by the Plumbing Inspector for a new grease interceptor. Ayes: Mrs. Watkins, Mrs. Wish, Dr. Varian, and Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE**

A recent table is provided of the present township results for the Sewage O&M Program. Both Environmental Technicians and a part-time intermittent employee continue to prepare a regular mailing for all property owners that did not claim their original certified notices. The updated final notice mailing is anticipated to be completed before the November Board of Health meeting. After that mailing, any properties from which the regular mail notices are returned will receive a site visit by a member of the Environmental staff to hand deliver the O&M notice or to confirm the removal of the property from the O&M Program. This will ensure that all property owners with private sewage systems in the county will have received an approved form of official notification of their opportunity to object. Following the final notification effort, any property that has not complied with the new state code's sewage system inspection requirement will receive an inspection by an Environmental staff member and be mailed an inspection fee notice. All unpaid operation permit and/or inspection fees will incur an additional 25 percent late fee notice. All properties with O&M fees that are unpaid by the new deadlines given to the property owners will then be forwarded to the County Auditor to be assessed to the property taxes as allowed by state code. O&M Permit renewal notices for 2023 will be mailed in January as per Regulation 26, with the continuance of health district inspections for all sewage systems if the health district does not receive proof of an inspection before the O&M Permit expired.

**IN THE MATTER OF PROPOSED RESOLUTION 2022-07: AMENDING MOBILE FOOD LICENSE FEE**

The third reading of the proposed resolution 2022-07 was completed.

A Resolution amending Regulation No. 40, a regulation establishing fees for the Public Swimming Pool, Public Spa, Special Use Pool, Recreational Vehicle Park, Recreation Camp, Combined Park Camp, Food Safety, Sewage Treatment, Private Water System, and Infectious Waste environmental health programs in the health district. Whereas the 2022 Food Cost Methodology as required by the Ohio Department of Health and the Ohio Department of Agriculture, and based on 2021 data, allows the local portion of the mobile food facility license fees for both mobile food service operations (FSOs) and mobile retail food establishments (RFEs) be increased accordingly,

Whereas all mobile food facilities in operation at the time of the beginning of the reading of the normal three-reading rule by the Logan County Board of Health to amend food fees for the 2023 food licensing period, will be contacted and invited to attend or submit comments for the public meeting held at the next Board of Health meeting when the second reading will occur,

BE IT RESOLVED by the Board of Health of the Logan County Health District that by resolution agree that the local portion of the mobile food license fee will be accordingly raised to \$90.00. It was moved by Mrs. Wish and seconded by Dr. Varian to accept the proposed resolution 2022-07 as written.

On roll call, the vote was as follows: Mrs. Watkins-aye, Mrs. Collins-aye, Dr. Varian-aye, and Mrs. Wish-aye. Nays: none. Motion carried.

This Resolution is hereby declared adopted on this 9<sup>th</sup> day of November in the year 2022 and shall be in full force and effect on December 5, 2022.

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Robert G. Harrison, President

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Travis Irvan, Secretary

### **UPDATE ON COST METHODOLOGIES CONDUCTED FOR ENVIRONMENTAL HEALTH PROGRAMS OTHER THAN FOOD**

Environmental Health is still working on the calculations for cost methodologies of their programs (other than food).

### **IN THE MATTER OF NURSING REPORT**

Director of Nursing Kelly Reaver presented the September 2022 Logan County communicable disease case rates and the October 2022 nursing statistics. Mrs. Reaver reported that respiratory syncytial virus (RSV) rates are currently high in Ohio. Also, the Health District's vaccine pricing will be increased to the actual cost (as allowed per the Board of Health motion in December 2014). (See Notes to Minutes for stats and details.)

### **IN THE MATTER OF PLANNING UPDATES**

Deputy Health Commissioner Donna Peachey reported that reaccreditation work is now 71% completed.

### **IN THE MATTER OF HEALTH COMMISSIONER COMMENTS**

Health Commissioner Travis Irvan updated Board members on several items.

- The Health District was able to provide ten people immunizations during a vaccine clinic at the Olive Tree.
- There was a nice attendance from the medical community at the syphilis training that was provided in October.
- The Health District will not be converting the phone system as previously planned due to a county contract that includes the Health District's phones.
- The job opening for a Director of Community Outreach has been posted.
- The Health District has launched a new website.
- Mr. Irvan is researching the feasibility of a COLA/pay increase for staff in 2023.
- The top five social media notifications in October were Olive Tree vaccinations availability, farewell to WIC, LCHD wearing pink shirts for breast cancer awareness, syphilis training available for the medical community, and Vendor Management System (VMS) computer glitch for the COVID-19 vaccination scheduler.
- A festive social media post was Director of Environmental Health Timothy M. Smith as the Health Inspector for Halloween.
- Mr. Irvan read a compliment from Cody Jackson at ODH that complimented the Health District's excellent COVID-19 After Action Plan for the Public Health Emergency Preparedness (PHEP) grant.
- The levy failure was discussed. Mr. Irvan will soon review the breakdown of the precinct results.
- Recently received local public health bullying on our social media was presented to the Board members for awareness.

### **IN THE MATTER OF HOLIDAY CLOSINGS FOR CHRISTMAS AND NEW YEAR'S DAY**

It was moved by Mrs. Collins and seconded by Dr. Varian to give full-time staff (part-time staff pro-rated) on December 22, 23, and 30, 2022, paid holiday time for the holidays. Ayes: Mrs. Watkins, Mrs. Wish, Dr. Varian, and Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF EXECUTIVE SESSION FOR PERSONNEL DISCUSSION**

It was moved by Mrs. Watkins and seconded by Mrs. Wish to enter into an executive session at 2:42 p.m. to discuss personnel issues. All supervisors were requested to stay. Roll Call: Dr. Varian-aye, Mrs. Collins-aye, Mrs. Wish-aye, and Mrs. Watkins-aye. Nays: none.

The Board came out of the executive session at 3:06 p.m. with no decision necessary.

**IN THE MATTER OF ADJOURNMENT**

Confirming the next regular meeting for December 14, 2022, at 1:00 p.m. at the Logan County Health District, President Harrison adjourned the meeting at 3:07 p.m. without opposition.

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Robert G. Harrison, President

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Travis Irvan, Secretary