



The Board of the Logan County Health District (LCHD) met in regular session Wednesday, March 9, 2022. President Harrison called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Mrs. Price, Dr. Varian, and Mrs. Collins. Administration present at the LCHD were Health Commissioner Travis Irvan, Deputy Health Commissioner Donna Peachey, Director of Environmental Health Timothy M. Smith, Director of Nursing Kelly Reaver, and Director of Business Operations Christina Bramlage. Staff present was Christy Couch. Guests present were Judy McAdams, Kathy Smith, and Kristen Wish, along with reporter Mandy Loehr of the *Bellefontaine Examiner* and Scott Humphrey of *WPKO/WBLL Radio*.

#### **IN THE MATTER OF MINUTES**

It was moved by Mrs. Price and seconded by Mrs. Collins that the Board approve the minutes of the February 9, 2022, regular meeting as e-mailed. Ayes: Dr. Varian, Mrs. Collins, and Mrs. Price. Nays: none. Motion carried.

#### **IN THE MATTER OF INTRODUCTION OF NEW STAFF**

During the COVID-19 pandemic in 2020 and 2021, newly hired staff were not brought into the Board meetings for introductions. Administration would like to bring the “newly” hired staff to Board meetings so that staff can see how a Board meeting is run along with allowing Board members to meet the staff. Christy Couch was available to attend today’s meeting. Ms. Couch is the Environmental Clerical Specialist/Deputy Registrar and will be working at the front counter. Board members welcomed the “new” staff member.

#### **IN THE MATTER OF BOARD EDUCATION**

The segment *How to Achieve Health Equity and Eliminate Health Disparities in Our Communities* by Drs. Diana Kingsbury and Tina Bhargava from Kent State University College of Public Health was emailed to Board members to watch. Once completed, the Board members were asked to sign the education log for record-keeping.

#### **IN THE MATTER OF PUBLIC FORUM**

No one was present for the public forum portion of the meeting.

#### **IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATE**

The Environmental Health Division completed all required food inspections before the food license year ended on March 1.

#### **IN THE MATTER OF NUISANCE UPDATE FROM PREVIOUS BOARD MEETING**

##### ***Lawrence Fry, 828 Victoria Dr., #A6, Cape Coral, Florida***

Mr. Fry is the owner of 11,106 Cherokee Drive, Lakeview, which is being purchased on land contract by Tim and Teri Hull. The property contains the remains of a house, garage, and vehicles that burned in early November 2021, and has a swimming pool of polluted water. An investigation by the State Fire Marshal’s office was just recently completed. A 30-day Board of Health order was mailed certified requiring the removal of all solid wastes to a licensed solid waste disposal facility. Mr. Fry responded that he is under contract with a company to clean up the property by the third week of February. A reinspection on February 2, 2022, revealed some progress so another follow-up inspection is planned.

##### ***Brian K. Hall, 117 W. Auburn Ave., Bellefontaine***

Mr. Hall has a dilapidated, cinder block garage with broken windows and doors and a separated northwest corner. A truck parked in front of the garage also contains a mattress and cats have been observed entering the structure. A 30-day Board of Health order was mailed certified. A re-inspection after December 18, 2021, revealed no change so the violation of the Board of Health order was filed in Municipal Court. An Execution of Sentence date was set by the court for March 8, 2022, and work has been observed in removing the structure’s contents into dumpsters.

#### **IN THE MATTER OF NUISANCES**

##### ***William Miller, owner of 3601 Bruce Street (off CR 29), Bellefontaine***

Mr. Miller's property was inspected on January 18, 2022, by Jenni Mitchell, EHSIT. Ms. Mitchell observed an accumulation of demolition debris and solid waste, so an Environmental Order was issued the same day. A follow-up inspection on March 1, 2022, revealed that debris and solid wastes were still present. It was moved by Mrs. Collins and seconded by Dr. Varian to declare that the condition constitutes a public health nuisance and issue an order to correct the violation by removing all demolition debris and solid wastes to a licensed disposal facility within seven (7) days of receipt of the order. Ayes: Mrs. Price, Dr. Varian, and Mrs. Collins. Nays: none. Motion carried.

#### **IN THE MATTER OF OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE**

A recent table is provided of the updated township results for the Sewage O&M Program. On February 11, 2022, the second mailing went out for the combined townships of Miami and Pleasant Townships. The first mailing for the combined townships of Richland and Washington was sent on March 8, 2022. This leaves Jefferson Township as the last remaining township in the county to begin the initial enrollment phase of the Sewage O&M Program. (see Notes to Minutes)

#### **IN THE MATTER OF NURSING REPORT**

Director of Nursing Kelly Reaver brought the Board up to date on various activities of the nursing division. Infectious disease cases are high. CMH contacts and visits are on the rise. Newborn home visits are down. An afternoon/evening immunization clinic was just added on the first Thursday of each month to help accommodate working parents and children in school. COVID-19 vaccine clinics have slowed immensely in the last two weeks. WIC is still operating and doing curbside visits. (See Notes to Minutes for Stats) Health Commissioner Travis Irvan gave an update on COVID-19: CDC guidelines changed their metric system for determining the level of community risk, mask mandates were recently removed, incentives for first covid vaccines are still being given, boosters are still being recommended, and covid test kits are still available.

#### **IN THE MATTER OF 2021 ANNUAL REPORT**

Deputy Health Commissioner Donna Peachey presented the Health District's 2021 Annual Report. It has COVID-19 related deaths and hospitalizations by month for 2021 and the top five reportable diseases for Logan County in 2021 after COVID-19. It also has general information about Women, Infants & Children program, Narcan, environmental health, water testing, vital statistics, and financial report. (See Notes to Minutes for 2021 Annual Report)

#### **IN THE MATTER OF PUBLIC HEALTH ACCREDITATION BOARD (PHAB) UPDATES**

Deputy Health Commissioner Donna Peachey presented the summary of the initial accreditation site visit report. Logan County scored higher than the comparative theme of 386 health departments in fifteen out of seventeen categories. (See Notes to Minutes for PHAB report)

#### **IN THE MATTER OF NALOXONE DISTRIBUTION FOR LOGAN COUNTY**

Deputy Health Commissioner Donna Peachey reported on the naloxone distribution for Logan County, per request from Board members at the February 2022 meeting. The report listed the distribution by age, sex, distribution method, and location. Staff continue to expand efforts to reach Logan County's senior citizens because of accidental overdose with medication. (See Notes to Minutes for Naloxone Distribution for Logan County)

#### **IN THE MATTER OF MONTHLY BILLS**

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on February 11, 18, 25, and March 2 and 9, it was moved by Mrs. Price and seconded by Mrs. Collins that the Board confirm the bill vouchers and order the current bills paid. Ayes: Dr. Varian, Mrs. Collins, and Mrs. Price. Nays: none. Motion carried.

#### **IN THE MATTER OF FINANCIAL REPORT REVIEW**

Director of Business Operations Christina Bramlage presented health district financial reports for the month of January. She noted that funding was received in the Federal grants of \$6,561.00 to Public Health Infrastructure, \$15,470.77 to Women Infants Children, \$9,750 to Naloxone, \$17,009.21 in the Covid Enhanced Operations grant, and \$4,909.12 to the Public Health Workforce grant. The Sewage Treatment Fund received \$9,402.16 in grant money for the WPCLF grant, and the Solid Waste Disposal Fund received \$59,900.00 for the Cherokee Run Landfill licensing. District Health received \$1,500.00 from the America Walks grant and \$,892.89 from Medicaid Administrative Claims. The District Health Fund received \$5,223.15 for vaccinations provided. Also, the General Fund received a reimbursement from the following grants: \$17,009.21 from Covid Enhanced Operations, \$4,909.12 from Public Health Workforce grant, and \$5,562.08 from Women, Infants and Children program. Mrs. Bramlage explained that the other expenses listed in the Coronavirus Response, Covid Enhanced Operations, Public Health

Infrastructure, and Public Health Workforce is the reimbursements to the District Health fund. All other expenditures were routine in personnel, fringes, travel, and supplies. It was moved by Dr. Varian and seconded by Mrs. Price that the Board authorizes President Harrison to approve review of the reports. Ayes: Mrs. Collins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

**IN THE MATTER OF 2021 FINANCIAL REPORT BY REA ASSOCIATES**

It was moved by Mrs. Collins and seconded by Mrs. Price to accept the Logan County Health District financial statements for the fiscal year ended December 31, 2021, as prepared by Rea and Associates Certified Public Accountants. Ayes: Dr. Varian, Mrs. Price, and Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF 2023 PRELIMINARY BUDGET**

Director of Business Operations Christina Bramlage reviewed the 2023 anticipated health district operating budget, which is required to be submitted to the county budget commission each year at this time. (See Notes to Minutes for budget) Since COVID-19 grants are still changing monthly, only minor adjustments were made to the budget from the current 2022 budget. Understanding that adjustments based on cash balances will likely be necessary before final approval in August, it was moved by Mrs. Collins and seconded by Dr. Varian that the Board approve the anticipated budget as presented. Ayes: Mrs. Price, Dr. Varian, and Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF HEALTH COMMISSIONER COMMENTS**

Health Commissioner Travis Irvan explained to the Board members that Personnel Specialist/Administrative Assistant Cara Gaines was nominated as March’s Employee of the Month. Mrs. Gaines was recognized for constantly being flexible, always being a team player, for filling in wherever help is needed, and for all her efforts in COVID-19 billing. The Board expressed their appreciation of the employees’ work for the Health District.

Mr. Irvan updated the Board on several matters. The Women, Infants, and Children (WIC) program completed a management evaluation and received only one recommendation for improvement. The medical director will change effective April 1, 2022, from Dr. Boyd C. Hoddinott to Dr. Nicholas Morton. The office will be closing on Fridays at 1:00 p.m. starting April 4, 2022. Mr. Irvan reminded the Board that he is quickly approaching being here for six months and is wondering if there is a six-month evaluation for him. The Board decided that they may meet with him next month to provide feedback on his performance as Health Commissioner.

**IN THE MATTER OF RETENTION BONUS FOR STAFF**

Health Commissioner Travis Irvan explained that retaining employees is becoming difficult when there are many competitive and higher salaries from other businesses and county offices. Mr. Irvan stated that one of the COVID-19 grants allows retention bonuses for staff by either a 3% increase or up to \$1,500, whichever is lesser. This retention bonus would be for permanent employees, not for employees that are contract, intermittent, or temporary. Mr. Irvan would like to award a six-month retention bonus to permanent employees around July 2022. It was moved by Mrs. Collins and seconded by Mrs. Price to award staff a six-month retention bonus to permanent employees around July 1, 2022, in the amount of either a 3% increase or up to \$1,500.00, whichever is lesser. Ayes: Dr. Varian, Mrs. Price, and Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF BOARD MEMBER MRS. PRICE**

Health Commissioner Travis Irvan reminded the Board that the District Advisory Council (DAC) meeting is Thursday, March 24 at 7:00 p.m. at the Logan County fairgrounds. Since Mrs. Price announced that she is not going to run for re-election, the open position has been posted. Applicants were invited to attend today’s meeting to observe the position in action. Three applicants attended the meeting: Kathy Smith, Judy McAdams, and Kristen Wish. Each applicant gave a short introduction. In honor of Mrs. Price, Mr. Ivan presented a resolution honoring Mrs. Price.

**A Resolution Honoring Mrs. Robin Price**

Whereas, throughout her work as a member of the Logan County Health District Board of Health, Robin Price has provided dedicated service to the community as a strong public health advocate;

Whereas, Robin Price has served on the Logan County Health District Board of Health for 16 years and served as vice-president;

Whereas, Robin Price’s passion for championing a safe and healthy community for Logan County and beyond will have lasting effects for generations to come;

Therefore, be it resolved that the Logan County Health District Board of Health:

1. Honors the 16 years of service of Robin Price, celebrates her many accomplishments in public health and remembers her self-sacrifice to the Logan County community

2. Expresses a heartfelt wish that Robin, her family, and her friends enjoy many more years together
  3. Urges all citizens to recognize the dedication and hard work of board of health members across the nation and in working with them to mold a public health system that champions a safe and healthy community.
- In official recognition, on this 9th day of March 2022.

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Robert G. Harrison, President

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Travis Irvan, Secretary

It was moved by Dr. Varian and seconded by Mrs. Collins to accept the resolution honoring Mrs. Robin Price. Ayes: Mr. Harrison, Mrs. Collins, and Dr. Varian. Nays: none. Motion carried.

**IN THE MATTER OF ADJOURNMENT**

Confirming the next regular meeting for April 13, 2022, at 1:00 p.m. at the Logan County Health District, President Harrison adjourned the meeting at 2:30 p.m. without opposition.

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Robert G. Harrison, President

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Travis Irvan, Secretary