

## Logan Soil and Water Conservation District

324 Co. Rd. 11 Bellefontaine, Ohio 43311

January 15, 2020

Present: Tim Lyden, Eric Johnson, Joe Ramsey, and Gloria Carson - Supervisors  
Steve Searson - District Administrator/District Technician  
Jennifer Snipes - Administrative Assistant  
Leisha Billenstein - NRCS District Conservationist  
Jocelyn Henderson - Area 4 Program Specialist, ODA  
Tim Lyden called the meeting to order at 8:32 AM.

**PUBLIC PARTICIPATION:** None

On a motion by Joe Ramsey, seconded by Eric Johnson, and unanimously carried, the board approved the minutes of the regular December 2020 meeting as presented.

### REPORTS:

#### NRCS Updates

The following NRCS updates were given:

##### **EQIP (Environmental Quality Incentive Program) :**

- Construction of planned practices in the works
  - Waste storage facility is constructed and awaiting documentation for payment.
- Sign-up cut off for 2020 program year has not yet been announced.
  - Working on field visits and developing plans for applications.
  - Currently there are 13 application in the office.

##### **CSP (Conservation Stewardship Program)**

- All payments for FY19 have been made.
- Currently only 2 applications and 1 re-enroll

##### **FSA ASSISTED FARM BILL PROGRAMS:**

##### **Food Security Act -Highly Erodible Land & Wetland Compliance**

- 0 HEL Determinations (total for the year).
- 0 Wetland Determinations (total for the year).
- There are 4 reconsideration determinations pending.
- Approximately 20 determinations pending in the office

##### **CRP (Conservation Reserve Program) -**

- Mid-Contract Management meetings will be scheduled soon
- Mark has been making phone calls to contract holders with CRP contracts expiring at the end of 2020 so he can start field visits. We have 66 re-enroll application.
- CRP sign-up is open for continuous practices and general CRP.

##### **Schedule Update:**

- Women's Round Circle
  - We have been contacted by American Farmland Trust to start a Women's Learning Circle focused on the Upper Scioto Watershed
    - Currently we are working on a mailing list and gathering ideas for meeting locations. We are looking to have the first meeting in the beginning of February.
- Conservation Desktop Training scheduled for 11/16 in the area office. Lorre is planning to attend.

#### ODA Updates

Jocelyn passed out the January updates and discussed upcoming due dates for upcoming items. Also highlighted were meetings that will be in the near future and the Conservation Partnership Conference.

## **MNM & Technical Updates**

Steve Searson reported that he did not have any manure complaints. The GPS unit is currently out for updates, so Steve has been working more in the office working on finishing up drawings as well as working on some year-end items from the administrative side.

The process of a new hire was again discussed, and it is noted that we did mention it in our newsletter in case we would get any interest. At this time, a generic job description was given to the board to add to or change as they feel is needed. We will then discuss this and produce a final product at the February meeting for submission to employment sites and determine a final time frame for the deadline to apply.

## **FINANCIAL REPORTS:**

The financial reports were reviewed more in depth as they were unable to be mailed with the agenda due to when the closing date on one of the accounts is at the bank. On a motion by Eric Johnson, seconded by Joe Ramsey the financial reports for the month ending December 31, 2019 were unanimously approved.

Jennifer quickly went through some items including the budget approval from the county auditor, the contribution agreement that was submitted to ODA, questioning whether we wanted to continue to place a tree sale ad in the county classifieds or if the Facebook ads were sufficient. The board agreed that the Facebook ads are sufficient for now.

On a motion by Joe Ramsey, seconded by Gloria Carson and unanimously carried we will renew our membership with ILDC for \$15.

On a motion by Gloria Carson, seconded by Eric Johnson and unanimously carried, the board voted on the 2020 Sale Items Price List.

On a motion by Joe Ramsey, seconded by Gloria Carson and unanimously carried, the board voted to approve the current financial institutions for 2020 and were apprised of the balances in all accounts.

On a motion by Joe Ramsey, seconded by Eric Johnson and unanimously carried, the board voted to approve the 2020 spending authorities of \$500/mo. for Steve Searson and \$250/mo. for Jennifer Snipes with approval at the next board meeting.

## **OLD BUSINESS :**

There was no old business that needed discussed.

## **NEW BUSINESS:**

Prior to the meeting, Gloria Carson, was sworn in by notary Robin Godsil on this date as a new supervisor.

The reorganization of officers was discussed and on a motion by Eric Johnson, seconded by Gloria Carson the board chose to remain in the current offices. Motion was unanimously carried. Jennifer completed the reorganization notice for submission.

On a motion by Joe Ramsey, seconded by Eric Johnson and unanimously carried the board approved Jennifer Snipes as their Public Records Representative for 2020.

On a motion by Gloria Carson, seconded by Joe Ramsey and unanimously carried the board approved the 2020 Annual Plan of Work that was presented at the December meeting. Jennifer passed around the hard copy for signatures.

Eric Johnson volunteered to be the chair for the 2020 nominating committee.

The ethics policy signature pages were completed by the board members and given back to be filed for 2020. Gloria Carson was provided with the Ethics Policy in its entirety as she has not previously taken the certification.

On a motion by Joe Ramsey, seconded by Eric Johnson and unanimously carried, the board approved the 2020 Personnel Policy.

.....

As there was no further business, a motion was made by Joe Ramsey at 9:36 AM to adjourn. Eric Johnson seconded the motion. Motion unanimously carried by the board and meeting adjourned.

---

**Tim Lyden, Chairman**

---

**Frank Phelps, Secretary**

---

**Jennifer Snipes, Recording Secretary**

cc: Logan SWCD Supervisors, Jocelyn Henderson, Logan County Commissioners, Bill Conklin

**Next Regular Meeting Date : February 19 , 2020 at 8:30 AM.**

UNOFFICIAL