

*Logan Soil and Water Conservation District*

*324 Co. Rd. 11 Bellefontaine, Ohio 43311*

March 20, 2019

Present: Tim Lyden, Frank Phelps, Joe Ramsey, and Dave Knight – Supervisors  
Steve Searson – District Administrator/District Technician  
Jennifer Snipes – Administrative Assistant  
Leisha Billenstein – NRCS District Conservationist  
Jocelyn Henderson – Area IV Program Specialist, ODA

Tim Lyden called the meeting to order at 8:36 AM.

**PUBLIC PARTICIPATION:** None

**BUSINESS:**

A motion was made by Joe Ramsey to approve the February 2019 regular board meeting minutes as emailed. Frank Phelps seconded. Motion Carried

The financial report was reviewed as emailed. Frank Phelps made a motion to approve the financial statement. Dave Knight seconded the motion. Motion Carried.

Frank Phelps made a motion to approve raises as previously agreed upon and reviewed for this meeting. Joe Ramsey seconded the motion. Motion carried to approve all raises as follows and submit to county auditor...

District Administrator/Technician - \$30.37/hr. for 40 hrs./wk. \$63,169.60/yr.

Administrative Assistant - \$15.42/hr. for 40 hrs./wk. \$32,073.60/yr.

Secretary/GIS - \$20.31/hr. for 16 hrs./wk. \$16,897.92/yr.

Jennifer provided information on the county share of \$110,000.00 being received and deposited into special funds.

The board was apprised that the Logan County Library has requested some trees to distribute to educate children on Arbor Day. Dave Knight made a motion to purchase 6 packets of trees (\$60) with education grant funds and donate them to the Knowlton Library for distribution. Frank Phelps seconded the motion. Motion Carried.

As has been previously discussed, Jennifer reviewed laptops for purchase. She gave an estimate of \$500-\$800 for a compatible and appropriate laptop for Logan SWCD purposes. The purchase would be made out of Special Funds / Equipment. Frank Phelps made a motion to move forward and purchase a new laptop. Joe Ramsey seconded the motion. Motion Carried.

Jennifer informed board that we received an invoice from Bill Fulton for Envirothon contract. Jennifer also updated Bill Fulton's contract to make current as the last one was updated in 2011 although there have been updated via meeting minutes motions since then. Joe Ramsey made a motion to approve the updated contract and pay submitted invoice. Dave Knight seconded the motion. Motion Carried.

Jennifer informed the board that the Verizon Bill paid out of special funds for February did not make it to Verizon; therefore, district funds were used to send a payment in place of the missing payment.

**OLD BUSINESS:**

The board reviewed the agenda that the old Gator received a high bid of \$3,000 at the Hardin County Consignment Sale. A % fee will be deducted and then we will receive a check via mail and it will be deposited into district funds.

Jennifer attended a very informative Grant Writing Workshop and received 5 education hours credit.

Jennifer provided an update to board members on post engagements and views on Facebook for the tree sale ads that were run.

An update was given on the Forestry & Wildlife workshop that was well attended and received by the group.

**NEW BUSINESS:**

Increased pricing notification was received from Autodesk. The board discussed options and alternatives. Steve will look into these alternatives.

Jennifer Snipes gave tree sale update. We received 80 orders this year for a total of \$3,396.00. We will need to place our Bentley Seed order via credit card. Frank Phelps moved to order seeds. Dave Knight seconded. Motion Carried.

Jennifer Snipes gave pollinator plug order update. We received orders for 157 flats and invoices are completed to be mailed today.

Local Workgroup will be held on March 21<sup>st</sup> at 9:00 a.m.. Joe Ramsey and Tim Lyden will be attending.

Steve Searson discussed an EMA Grant in process for a Jefferson Township erosion issue he has been helping with.

Jennifer Snipes informed the board that the Soils Tent is currently at Indian Lake Middle School for education. Also passed around were thank you notes from Ben Logan Elementary School and a Ben Logan student for our participation in the Elementary Science Fair. An update on the status of the OEEF Teacher Workshop Grant was also provided.

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**REPORTS:**

**NRCS Updates**

The following NRCS updates were given:

**EQIP (Environmental Quality Incentive Program):**

- Working on getting engineering practices designed and construction checked.  
Steve has been assisting with designs and surveys.
- Sign up for 2019
  - 16 applications on file
  - Planning is almost complete, just waiting on software updates
  - 1 application has been pre-approved and will obligated by April 1

**CSP (Conservation Stewardship Program)**

- Waiting on updated information for the new sign-up

**FSA ASSISTED FARM BILL PROGRAMS:**

**Food Security Act –Highly Erodible Land & Wetland Compliance**

- 20 HEL Determination (total for the year).
- 20 Wetland Determinations (total for the year).
- 3 determinations pending with the resource soil scientist. Have gotten 1 back in the last month
- 1 Determination pending in the office

**CRP (Conservation Reserve Program) –**

- Approving cost share for practices as they are received from FSA
- Waiting on more sign-up announcements

**Schedule Update:**

- Passed: Outreach Meeting focusing on Wildlife and Forestry Management – 26 attendees
- 03/21 - Local Work Group Meeting
- LaRae is currently acting DC for Madison & Clark counties

**ODA Updates**

Jocelyn's updates were previously emailed to the board and she went over some of the notes in more detail. She highlighted local appropriations as well as the SWCD Agricultural Pollution Abatement Program.

**MNM & Technical Updates**

Steve Searson reported that he had one manure complaint that he investigated but no further action was needed. He is currently working on EQIP preparation and also has done a roof run off visit and stream crossing inquiry. The erosion project with Jefferson Twp. has consumed a large amount of time as well.

As there was no further business, a motion was made by Frank Phelps at 9:46 AM to adjourn. Joe Ramsey seconded. Motion carried.

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**Tim Lyden, Chairman**

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**Frank Phelps, Secretary**

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**Jennifer Snipes, Recording Secretary**

cc: Logan SWCD Supervisors, Jocelyn Henderson, Logan County Commissioners, Bill Conklin

**Next Regular Meeting Date: April 17, 2019 at 8:30 AM.**

UNOFFICIAL