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Minutes of the Board of Logan County Commissioners

The Board of Logan County Commissioners met in regular open session on this date of August 16, 2022.

ROLL CALL

Commissioner Benedetti -Yes Commissioner Robinson- Yes Commissioner Antram- Present after 8:35am

ADOPTION OF AGENDA

Paul Benedetti moved, Mark Robinson seconded, to approve the agenda of the August 16, 2022, board meeting as written, or changes as noted below.

Commissioner Benedetti- Yes Commissioner Robinson- Yes Commissioner Antram- Not Present

PUBLIC PARTICIPATION

No Report

APPROVAL OF MINUTES

Mark Robinson moved, Paul Benedetti, seconded, to approve the minutes of the August 11, 2022, board meeting as written, or changes as noted below

Commissioner Benedetti- Yes Commissioner Robinson-Yes Commissioner Antram- Not Present

REPORT OF MAINTENANCE SUPERVISOR

Advised part time cleaning employee turned in 2 weeks resignation. Commissioners suggested Mr. Kline to prepare draft job description for Commissioners to review before advertising for open position.

REPORT OF COUNTY ADMINISTRATOR

Update on cyber security training. Fifty-two percent of county employees have completed the training as of August 15th. Employees have until September 9th to complete the training. Mr. Henry stated future trainings will be shorter for employee to complete.

REPORT OF COUNTY HUMAN RESOURCES

Not Present

REPORT OF COMMISSIONER PAUL BENEDETTI

Attended LUC meeting Thursday, August 11th. ODOT District 7 will be making application to State for roundabout at 33 and 274. ODOT will be requesting letter of support for the project.

REPORT OF COMMISSIONER MARK ROBINSON

Attended Downtown Business Partnership meeting on Friday, August 12th. Discussed better available recycling options to the downtown businesses.

REPORT OF COMMISSIONER JOE ANTRAM

Attended MORPC meeting Thursday, August 11th. MORPC representatives will be in Logan County October 27, 2022, visiting the downtown area.

Attended CCAO/CEAO District meeting in Marysville with Administrator David Henry on Monday, August 15th.

Attended Roundtable on Homelessness in Logan County on Tuesday, August 16th. Seventy people were in attendance. Concerns about housing and homelessness in the county.

COMMISSIONERS DISCUSSION

Discussed estimate received from Logan County Engineer for tree removal on Sunnyside Ave. in Russells Point. Estimate cost \$4,314.80. Upon completion of project Commissioners would be billed by the county for actual labor and equipment.

Residents at adjacent property is concerned if tree would fall could potentially damage their property. Large tree is on county property. Prosecutor Stewart has reviewed and has indicate county would be liable if any damage would occur. Administrator Henry suggested getting quotes from other tree services before proceeding with county engineer. Commissioners would like to review with Treasurer Stafford, and Land Bank as well as getting quotes from other tree services.

Discussed request from Logan Acres employee for public services loan forgiveness. Lorraine Fischio submitted the documents needing signed if approved. After further discussion Commissioner Mark Robinson moved to approve the application request as submitted by Lorraine Fischio and authorize Commissioner Antram to sign on behalf of the board of Commissioners. Commissioner Paul Benedetti seconded.

Commissioner Mark Robinson-Yes, Commissioner Joe Antram-Yes, Commissioner Paul Benedetti-Yes

RESOLUTIONS

The following resolutions were passed:
197-22 Authorize Logan Acres Payroll Changes

Commissioner Mark Robinson moved, and Commissioner Paul Benedetti seconded to **Authorize Logan Acres Payroll Changes**

Commissioner Benedetti- Yes Commissioner Robinson-Yes Commissioner Antram- Yes

EXECUTIVE SESSION

Commissioner Mark Robinson moved, Commissioner Paul Benedetti seconded, to enter Executive Session at 9:00 am with Administrator David Henry, Administrative Clerk De De Doss for the purpose of **Security Matters**,

Approved by responding Yes: Commissioner Benedetti-Yes Commissioner Robinson- Yes Commissioner Antram- Yes

RETURNED from Executive Session at 9:06 am.

Roll Call Commissioner Benedetti- Yes Commissioner Robinson- Yes Commissioner Antram- Yes

Commissioner Mark Robinson moved, Commissioner Joe Antram seconded, to enter Executive Session at 2:24 pm with Administrator David Henry, Administrative Clerk De De Doss and Cynthia Heffner JFS Director for the purpose of **Personnel**,

Approved by responding Yes: Commissioner Benedetti-Yes Commissioner Robinson- Yes Commissioner Antram- Yes

RETURNED from Executive Session at 2:34 pm.

Roll Call Commissioner Benedetti- Yes Commissioner Robinson- Yes Commissioner Antram- Yes

Commissioner Paul Benedetti moved, Commissioner Mark Robinson seconded, to enter Executive Session at 2:39 pm with Administrator David Henry, Administrative Clerk De De Doss for the purpose of **Personnel**,

Approved by responding Yes: Commissioner Benedetti-Yes Commissioner Robinson- Yes Commissioner Antram- Yes

RETURNED from Executive Session at 2:41 pm.

Roll Call Commissioner Benedetti- Yes Commissioner Robinson- Yes Commissioner Antram- Yes

MEETINGS

Commissioners met with Angel Payne Director Solid Waste District and Howard Weinerman Consultant. Mr. Weinerman advised of the information that Solid Waste District received regarding new Cherokee Run Landfill rates effective as of August 1, 2022. Mr. Weinerman indicated Republic has not formally notified Solid Waste District of the rate increase. Discussion on rates Solid Waste receives for waste from recycling centers. Solid Waste receive the discounted rate as the City of Bellefontaine disposal rate. Other discussion on new transfer station in district. Mr. Weinerman indicated this project may need early start in looking for location.

Commissioners met with Brandie Kitchen, Deb Storm Board Member, Kim Collum Board Member, Jon Brown Board Member and Pastor Larry Novak Board Member with Lighthouse Homeless Shelter- Director Kitchen of the shelter discussed current 15-year lease agreement expiring on November 1, 2022, at 107 S. MadRiver. Director Kitchen and board members request to renew the lease agreement. Commissioner Robinson discussed the options of the Homeless Shelter purchasing the property from the County. Shelter is interested in the opportunity, however had concerns of the what the price of the property would be. Current lease agreement is being reviewed by the Prosecutor office for recommendations.

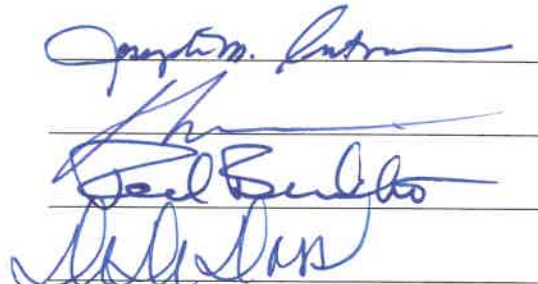
Commissioner Robinson proposed draft 5-year lease agreement with option to purchase to be determined. Board members indicated they would need to discuss further with their board at their next meeting September 15, 2022. County Administrator Henry will work with the shelter director on providing a draft copy of proposed lease agreement for their board to review.

Commissioner met with Cynthia Heffner Director Job and Family Services-Ms. Heffner provided the Commissioners with financial reports, fiscal unit, WIC, FCFC and program updates. Ms. Heffner addressed and discussed email from Commissioner Benedetti sent on August 10, 2022, regarding concerns for local businesses needing employees. Ms. Heffner explained the Applications/Verifications for public assistance county programs. Requirements for unemployment assistance state operated programs. Commissioner Benedetti expressed his concerns of local businesses not receiving proper treatment at JFS and how local businesses have to compete with availability of unemployment benefits. Ms. Heffner also addressed consumer complaint of whom Ms. Heffner and staff has offered assistance in dealing with the State Unemployment office. Ms. Heffner stated that the issue was not with the county agency or programs but with a state program, and that JFS have offered advice and assistance repeatedly and at this time, it is up to Consumer to take the actions required to obtain the benefit.

JFS has lost eight staff members due to recent changes. Ms. Heffner communicated to be competitive in this difficult job market she is asking for a Market Adjustment to their pay scale of \$1.00 per hour. As county employees are no longer permitted to work remotely, they lost a valuable benefit that JFS were offering to potential candidates. Last researched and adjusted pay scale was based upon information from mid-2021. The conservative increases that were made to the pay scale in 2021 to take effect in 2022 are no longer adequate in this job market. Ms. Heffner feels increase in pay scale is required to both retain the staff they have and attract the staff they want in the future. Ms. Heffner is asking that this market adjustment be effective August 20, 2022, the beginning of the next payroll cycle.

Commissioner Robinson moved to accept market adjustment of \$1.00 per hour and that the market adjustment will not affect Director Heffner pay. Commissioner Benedetti seconded. After further discussion motion tabled until Ms. Heffner provides information in draft resolution for Commissioner to act on Thursday, August 18, 2022.

The meeting of the Logan County Board of Commissioners was adjourned until August 18, 2022.



DeDe Doss, Administrative Clerk



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Minutes of the Board of Logan County Commissioners

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ROLL CALL

Commissioner Benedetti -Yes Commissioner Robinson- Yes Commissioner Antram- Yes

ADOPTION OF AGENDA

Mark Robinson moved, Paul Benedetti, seconded, to approve the agenda of the August 18, 2022, board meeting as written, or changes as noted below.

Commissioner Benedetti- Yes Commissioner Robinson- Yes Commissioner Antram- Yes

PUBLIC PARTICIPATION

No Report

APPROVAL OF MINUTES

Paul Benedetti moved, Mark Robinson, seconded, to approve the minutes of the August 16, 2022, board meeting as written, or changes as noted below. Correction to Commissioner Benedetti comment in meeting with Ms. Heffner Director JFS.

Commissioner Benedetti- Yes Commissioner Robinson-Yes Commissioner Antram- Yes

REPORT OF MAINTENANCE SUPERVISOR

Presented draft job description for part time cleaning position. Commissioners told change of light bulbs, checking fire extinguishers/AED equipment and FOB system removed. Would suggest adding perform other task as asked by supervisor. Human Resource Director Jenny Richardson said job posting needs posted internally for 10 days. However, Commissioners can approve to have posted five days.

Commissioner Mark Robinson moved to accept job description as changed as committee fits and to post five days internally five days. Commissioner Paul Benedetti seconded.

Commissioner Robinson-Yes, Commissioner Antram-Yes, Commissioner Benedetti-Yes

JDC computer monitoring software running on Windows XP will need switched to Aanalytics.

REPORT OF COUNTY ADMINISTRATOR

Received email from Poggemeyer update to contract. Application from state adding more projects. Commissioner Mark Robinson moved to accept application from state and authorize Commissioner Joe Antram to sign on behalf of the Commissioners. Commissioner Paul Benedetti seconded.
Commissioner Robinson-Yes, Commissioner Antram-Yes, Commissioner Benedetti-Yes

Received follow up email letter from Sue Clem board member of Logan County Friendly Senior Center about the Friendly Senior Center building restrooms upgrades to handicap accessible. Ms. Clem is asking if the Commissioners plan to upgrade the restrooms. If the Commissioners are not, she would like to pursue this project by applying for funding through United Way.

Updated on Cyber Security Training as of today 57% of employees have completed the training.

Mr. Henry and Administrative Clerk De De Doss met Tate Anderson with Maximus. Reviewed questions about the plan and discussed adding Building Authority to the invoicing.

REPORT OF COUNTY HUMAN RESOURCES

Advised Superior Dental will be changing name to Medical Mutual starting of new year. New insurance cards will be issued to employees with new company name. Annual dental renewal 2024 is rate renewal. Ms. Richardson has requested CEBCO to quote dental plan.

Registered for CEBCO Renewal virtual meeting on September 2nd. Renewal packets will be released after the meeting. Jenny Richardson and Administrator David Henry will be sitting in on virtual meeting.

REPORT OF COMMISSIONER PAUL BENEDETTI

No Report

REPORT OF COMMISSIONER MARK ROBINSON

Thanked Administrator Henry for attending EMA meeting on his behalf. Mr. Henry reported discussion EMA recent office remodel completed. EMA has hired new assistant and proposed budget numbers for 2023. Board approved new hire and budget proposal numbers.

REPORT OF COMMISSIONER JOE ANTRAM

Attended CCAO State Human Committee on Wednesday, August 17, 2022. Discussed 2023/2024 legislative platform.

Attended Logan County Fair Board meeting on Wednesday evening August 17, 2022. Reviewed 2022 Logan County Fair.

COMMISSIONERS DISCUSSION

Approved advance \$100,000.00 from general fund and appropriate the Sheriffs Sales Tax Fund \$100,000.00 to purchase vehicles.

Approved enter contract with Perry Pro Tech for Annex building FOB Security System.

Advised Administrator Henry to reach out to Ms. Kitchen Director with Logan County Homeless Shelter to let Ms. Kitchen know at this time it is not visible for the county to sell property the Logan County Homeless Shelter is currently leasing from the county, and that the county would proceed with five-year lease agreement.

RESOLUTIONS

The following resolutions were passed:

198-22 Approval of Bill Payments

199-22 Revised Pay Scale with Market Adjustment for LCJFS

200-22 Appropriations from General Fund to Sheriff Sales Tax

201-22 Advance from General Fund to Sheriff Sales Tax

202-22 Enter into Contract Perry Pro Tech Annex Building Security FOB System

Commissioner Joe Antram moved, and Commissioner Paul Benedetti seconded **Approval of Bill Payments**

Commissioner Benedetti- Yes Commissioner Robinson-Yes Commissioner Antram- Yes

Commissioner Paul Benedetti moved, and Commissioner Mark Robinson seconded to approve **Revised Pay Scale with Market Adjustment for LCJFS**

Commissioner Benedetti- Yes Commissioner Robinson-Yes Commissioner Antram-Yes

Commissioner Mark Robinson moved, and Commissioner Paul Benedetti seconded to approve **Appropriations from General Fund to Sheriff Sales Tax**

Commissioner Benedetti- Yes Commissioner Robinson-Yes Commissioner Antram- Yes

Commissioner Mark Robinson moved, and Commissioner Paul Benedetti seconded to approve **Advance from General Fund to Sheriff Sales Tax**

Commissioner Benedetti-Yes Commissioner Robinson- Yes Commissioner Antram- Yes




Commissioner Mark Robinson moved, and Commissioner Paul Benedetti seconded to **Enter into Contract Perry Pro Tech Annex Building Security FOB System**

Commissioner Benedetti- Yes Commissioner Robinson- Yes Commissioner Antram- Yes

MEETINGS

No meeting scheduled.

The meeting of the Logan County Board of Commissioners was adjourned until August 23, 2022.




DeDe Doss, Administrative Clerk